

**Town of Fort Frances  
Administrative Report**

**TO:** Planning and Development Executive Committee  
**FROM:** Cody Vangel, Chief Building Official & Municipal Planner  
**SUBJECT:** **Flint House - Front Street (Marina) Food Truck & Patio Request**  
**DATE:** March 7, 2022

**Issue:**

Consideration to allow Flint House to operate a food truck and temporary licensed (serving alcohol) patio at the Marina parking lot on Front Street

**Strategic Impact:**

1. Attracting new industry and attracting investment for local business development.
2. Promotion of Tourism / Destination Tourism

**Options/Alternatives:**

1. Enter into a licensing agreement with Flint House to operate a food truck and temporary patio (licensed) at the Sorting Gap Marina parking lot.
2. Reject request in part or whole.

**Administrative Recommendation:**

**RECOMMENDED THAT,** subject to input from the Community Services Executive Committee, the Town of Fort Frances enter into a licensing agreement with 1930709 Ontario Inc. o/a Flint House to permit a food truck and temporary licensed patio at the Sorting Gap Marina.

**History:**

1930709 Ontario Inc. o/a Flint House entered into a licensing agreement with the Town of Fort Frances during the summer of 2021 to operate a food truck and temporary licensed patio at the Sorting Gap Marina. The food truck was located stationary in the first parking stall to the west of the marina building, and the patio area was located on the grass between the mentioned parking stall and the marina building.

**Analysis:**

1930709 Ontario Inc. o/a Flint House has requested to situate a food truck and temporary licensed patio once again at the Sorting Gap Marina. In addition to the request submitted last year, Flint House will be seeking the use of three parking stalls, one of which will be used for the food truck, and the other two will be used to house a wooden patio situated at curb height covering only the area of the two stalls. Flint House will still be seeking use of the greenspace directly to the west of the marina building. The attached site plan should assist to provide a visual representation.

The sorting gap marina currently offers the following designated parking provisions:

- 43 regular parking stalls
- 2 accessible parking stalls
- 34 trailer accommodated parking stalls

- 1 accessible trailer accommodated stall

Additional parking is often provided near and along the former weigh scale access route and within the former wood yard. The removal of 3 stall does not appear that it would significantly affect parking capacities for the marina, but the committee should be aware if similar requests come forth that further consideration of occupying parking spaces will need to be reviewed on a case by case basis.

Based on the attached site plan, Flint House intends to locate the food truck on the west most parking stall of the three stalls requested, which would sit on top of a stormwater catch basin. For the sake of transparency, provision in the agreement, if approved, will be necessary to ensure that the Town has unobstructed access to this catch basin on short notice if access for maintenance purposes is deemed necessary. Additionally, verbiage should be included that either component does not obstruct drainage to said catch basin.

It should also be noted that the location of the food truck and the wooden patio component will be located overtop of approximately 3-4 ground anchors for the Fort Frances Canadian Bass Championship (FFCBC) tent. A provision in the agreement should be considered that the patio and food truck be moved in advance of the erection of the FFCBC tent (if proceeding) or as otherwise agreed to between Flint House and the FFCBC.

The proponent will be expected to comply with all laws and regulations as applicable and as indicated in the draft agreement including but not limited to the following:

- Provision of insurance
- Compliance with the Alcohol and Gaming Commission of Ontario
- Northwestern Health Unit

It will also be noted that based on the Town's 2022 user fee schedule that the fee necessary for said agreement will be \$389.30.

Lastly, it is understood that this matter has been referred to the Community Services Executive Committee where further comment, engagement and recommendation is expected in addition to the information presented.

**Consultation:**

Travis Rob, Operations and Facilities Manager

Patrick Briere, By-Law Enforcement Officer

**Supporting Document / Financial Documents:**

1. Draft licensing agreement
2. Site plan
3. Letter of request