



THE NORTHWEST CATHOLIC DISTRICT SCHOOL BOARD

MAY 27 2013

REGULAR MEETING OF THE BOARD

The Minutes of the Regular Meeting of The Northwest Catholic District School Board held on March 19, 2013 in the Dryden Board Office, Dryden, Ontario, St. Francis School, Fort Frances, Ontario, Sacred Heart School Library, Sioux Lookout, Ontario and St. Patrick's School, Atikokan, Ontario.

Call to Order

The meeting was called to order at 6:39 p.m. with Board Chair A.-M. Fitzgerald in the Chair.

Opening Prayer

A.-M. Fitzgerald led the Board in prayer. Prayers were offered for the special intentions of Trustees and staff.

Roll Call

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| A.-M. Fitzgerald | J. Kulchyski |
| C. Bowen | T. Larson |
| K. Bryck | R. van Oort |
| H. Huntley | |

Absent with regrets

M. Chojko-Bolec
D. Mainville
D. Gardiman, Human Resources Administrator

Officials

M.C. Kelly, Director of Education
M. Saari, Superintendent of Education
C. Howarth, Superintendent of Business
C. Wilson, Executive Assistant

Visitors

Declarations of Conflict Of Interest

Pursuant to the Municipal Conflict of Interest Act, 1990, none of the Trustees declared a conflict of interest.

Consideration and Approval of Agenda

Moved by: T. Larson
Seconded by: C. Bowen

Motion 13-042

THAT the Agenda of the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be approved as presented.
CARRIED.

Confirmation of Minutes of the Regular Meeting

Amendment: Correct "Confirmation of Minutes of the Committee of the Whole Meeting" to "Confirmation of the Minutes of the Regular Meeting".

Moved by: K. Bryck
Seconded by: H. Huntley

Motion 13-043

THAT the Minutes of the Regular Meeting of The Northwest Catholic District School Board dated February 19, 2013, be approved as amended.

CARRIED.

Recognition of Excellence

The Board recognized the exemplary commitment and dedication of the Full-Day Kindergarten Team at Sacred Heart School that includes: Teachers Mrs. Gaudry, Mrs. Chabbert, Mr. Carroll and Mrs. Spooner, and Early Childhood Educators Mrs. Smetana, Ms. Hoey and Mr. Stansfield. Director Kelly noted that it is always exciting to visit Sacred Heart School, especially the Kindergarten room. We are so proud of this team. Principal Susan McLellan informed Trustees about how blessed Sacred Heart is to have such a dedicated team of professionals that work collaboratively to do what's best for children. As a team, they meet weekly to discuss best practices and solve day-to-day problems. They are proactive with infusing oral language strategies, inquiry learning and the daily five into their play based, daily schedules. They are able to extend children's curiosity to capitalize on their learning. Their classrooms are warm inviting places where all students feel safe and learning is targeted to the needs of various groups of students. All members of the team meet frequently with parents and communicate honestly with them. Their passion and enthusiasm for excellence in learning and their devotion to bringing respect to relationship building is truly appreciated by the community. Chair Fitzgerald noted that when a child's first years at school are positive ones it sets the stage for the rest of their academic years. Vice Chair Bowen noted that she has first-hand experience with the kind of top notch school Sacred Heart is because her children attended this school.

Delegations/Presentation

Mental Health &
Addictions Funding
update

Special Education Coordinator, Shelly Durance, gave an informative presentation on the Mental Health initiative that is being supported by the Ministry of Education. She provided an update on the initiatives and funding that are part of the *Open Minds, Healthy Minds: Ontario's Comprehensive Mental Health and Addictions Strategy*. The Board received \$38,160 to provide release time for educators to focus on increasing mental health awareness to further support students with mental health and/or addiction needs; \$8,000 to enhance supporting school professionals to intervene and prevent suicide in high risk students who present with suicidal thoughts and behaviours; and \$3,863 for creating or enhancing community partnerships, protocols, processes, materials and improved services for children and youth experiencing a mental health and/or addiction issue.

The Learning for All,
MISA Special Education

Special Education Coordinator, Shelly Durance, informed Trustees that the MISA/System Data Lead and Special Education Coordinator

iPad Project facilitated and coordinated a research project to determine if one to one iPad/Student ratio increased student learning and achievement. The feedback from the schools has been very positive. The guiding Inquiry question for the project is "Will the use of dedicated iPads for Marker Students with special education needs improve engagement and achievement of those students?" A researcher from Lakehead University helped the team develop research questions which are completed by the Marker Students and the educators working with these students, using an on-line survey. At the conclusion of the project, responses will be compiled to determine whether student engagement and achievement improved over time.

Business Arising Out of Minutes

Policy Governance

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| Special Education Advisory Committee | Trustee K. Bryck updated Trustees that the SEAC membership drive is still taking place utilizing the Church Bulletins and school newsletters. The meeting scheduled for March 19, 2013 was cancelled due to the lack of a quorum. |
| First Nations, Métis and Inuit Advisory Committee | Director Kelly informed Trustees that the planning of a Spring Feast Event to take place in May at St. Michael's School is well underway. Administration is still working at securing a meeting with Chief Jim Leonard of Rainy River First Nations to discuss the future of Our Lady of the Way School. |
| Thunder Bay Diocesan Trustees' Association Executive | Nothing to report. |
| Northwest Ontario Student Services Consortium | Trustee Kulchyski informed Trustees that the Northwest Ontario Student Services Consortium met on February 21, 2013. |
| Transportation Committee | Superintendent of Business, C. Howarth, noted that there will be a Kiss n' Ride meeting on March 22 nd . St. Francis School Principal K. Anderson will attend the March 22 nd meeting and local Trustees are encouraged to attend. There is also a Joint Transportation Policy Committee meeting scheduled for April 22, 2013 at 5:00 p.m.. |
| Audit Committee | Trustee Larson informed Trustees that the Audit Committee is currently working on the organization of a training session for the members. |

Reports – Items for Decisions: Action Required

Reports – Items for Monitoring: Action Required

Director's Report

- Community Stakeholder Input Survey Results
Trustees received the Community Stakeholder Input Survey Results as presented. Director Kelly noted that, after reviewing the data, a more in-depth summary will be supplied at the March Board meeting.
- Secondary Education
Director Kelly informed Trustees that parents of the Dryden community would like to see a Catholic Secondary High School provided in the community. Trustee van Oort noted that he doesn't believe the demand has increased since the Board studied the feasibility of offering a Catholic Secondary High School seven years ago.
- Catholic Education Week Video & Poster Contest
Trustees will assist in the judging of the videos and posters submitted by students for the contest that will be run in conjunction with Catholic Education Week activities.
- Coordinators' Minutes, February 20, 2013
Trustees received the Coordinators' Meeting Minutes for February 20, 2013 as presented.
- Student Leadership Minutes, February 25, 2013
Trustees received the Student Leadership Minutes for February 25, 2013 as presented.
- Parent Involvement Committee Minutes, February 26, 2013
Trustees received the Parent Involvement Committee Minutes for February 26, 2013 as presented.
- Catholic Leadership Development Minutes, March 5, 2013
Trustees received the Catholic Leadership Development Minutes for March 5, 2013 as presented.

Variance

Superintendent of Business, C. Howarth, reviewed the variance report with Trustees. There is an error in the administration line so a corrected variance report will be resubmitted for the April meeting. He noted that the Board only makes adjustments once a year.

Health & Safety Report

Trustees received the Health & Safety Report as presented.

Projected Enrolment Update JK/SK

Superintendent of Education, M. Saari, reviewed the projected JK/SK Enrolment Update with Trustees. All full day kindergarten classes offered by the Board will be fully funded commencing with the 2013/2014 school year.

Newsletter to Parents

Trustees received the Newsletter to Parents as presented.

Special Education, Mental Health & Addictions Project Superintendent of Education, M. Saari, reviewed the Special Education, Mental Health & Addictions Project. She informed Trustees that she has been assured the Board will receive professional support to assist staff in the delivery of this service.

Program Update Elders Protocol
Trustees received the Elders Protocol as presented. Student Success Leaders, B. Hyatt, developed the Elders Protocol to assist Board staff in inviting and working with the Elders within the Board communities.

Administrative Procedure: D-12, Cellular and Smart Phones – Draft Trustees received Administrative Procedure D-12, Cellular and Smart Phones as presented.

Moved by: C. Bowen
Seconded by: T. Larson

Motion 13-044 THAT the Reports "Items for Monitoring" presented at the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be confirmed as presented.

CARRIED.

School Council Meeting Minutes/Reports: Action Required

- St. Michael's School, January 17, 2013
- St. Francis School, January 23, 2013 & March 4, 2013
- St. Joseph's School, February 12, 2013

Moved by: H. Huntley
Seconded by: J. Kulchyski

Motion 13-045

THAT the School Council Meeting Minutes presented at the Regular Meeting of The Northwest Catholic District School Board dated March 19, 2013, be confirmed as presented.

CARRIED

Chairperson Report

N/A

Correspondence – Action

None

Other Motions

New Business And Notices Of Motion

Future Meetings

- OCSTA Labour Relations Session – March 22, 2013
- OCSTA AGM & Conference – May 2 to 4, 2013, Doubletree Toronto
- CCSTA AGM – June 6-8, 2013, Winnipeg, Manitoba

Reports - Information Only**Correspondence – Information Only**

Trustees received the following correspondence for information.

- OCSTA 2013 Trustee Award of Merit & Special Award
- OCSOA 2013 AGM & Conference, April 17-19, 2013
- OCSOA eNews, February 2013
- Trillium Lakelands DSB SEAC Letter to The Honourable Liz Sandals
- Thames Valley DSB Letter to Honourable Ted McMeekin & Honourable Liz Sandals
- Our Lady of the Way School ARC Draft Minutes, February 20, 2013.

Observer Comments

None

Board's Self Evaluation

Summary of Board Self Evaluation for February 19, 2013.

In-Camera Session

Moved by: C. Bowen
Seconded by: T. Larson

Motion 13-046

THAT the Regular Meeting of The Northwest Catholic District School Board adjourn into an In-Camera Session with the public excluded at 7:52 p.m.

CARRIED.

Break

The Board took a break at 7:52 p.m.

Reconvene

The Board reconvened with the in-camera session at a 8:00 p.m.

Business Arising From In-Camera Session

Personnel Report

Moved by: T. Larson
Seconded by: K. Bryck

Motion 13-047

THAT the Board confirm the Personnel Report for the period February 20, 2013 to March 19, 2013 as presented at its In-Camera Session held on March 19, 2013.

CARRIED.

2013/2014 Staffing
Projections, Draft

Moved by: C. Bowen
Seconded by: K. Bryck

Motion 13-048

THAT The Northwest Catholic District School Board confirm the draft 2013/2014 Staffing Projections as presented at its In-Camera Session held on March 19, 2013.

CARRIED.

Attestation to the Record of Employees' 2012 Salaries & Benefits

Moved by: C. Bowen
Seconded by: J. Kulchyski

Motion 13-049

THAT The Northwest Catholic District School Board confirm the Attestation to the Record of Employees' 2012 Salaries & Benefits report as presented at its In-Camera Session held on March 19, 2013.

CARRIED.

Adjournment


Moved by: H. Huntley
Seconded by: C. Bowen

Motion 13-050

THAT The Northwest Catholic District School Board adjourn at 9:52 p.m.

CARRIED.

Ann Marie Izzell.
Board Chair


Recording Secretary