

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: June 17, 2014
SUBJECT: Community Garden Planning Committee – TD Friends of the Environment Foundation Request

BACKGROUND

At the June 9, 2014 Council Meeting, the Administration & Finance Executive Committee recommendation that the Town of Fort Frances partner with the Fort Frances Community Garden Planning Committee for the purpose of making an application to the FCC AgriSpirit Fund to obtain a grant to improve the community garden was approved. Further, that the Community Garden Planning Committee must consult with the Chief Building Official and the Municipal Planner prior to the erection of any building structures.

As indicated in the attached e-mail from Jolene Quast, the Community Garden Committee would like to make an application to the TD Friends of the Environment Foundation for construction of a walkway, shelter and shed. The grant would require partnering with the Town (Municipalities are eligible for application) as the Fort Frances Community Garden Planning Committee is not a registered Canadian Charity. The Committee is not seeking financial contribution from the Town of Fort Frances. The Committee acknowledges that they will contact and consult with the Chief Building Official and the Municipal Planner prior to the erection of any building structures.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council support the Community Garden Planning Committee request to partner with the Town of Fort Frances and make application for the TD Friends of the Environment Foundation to obtain a grant to improve the community garden. Further, that should the Fort Frances Community Garden Committee disband for any reason, ownership of all equipment and/or structures obtained with the supported funding received shall become Town of Fort Frances property.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation that the Town of Fort Frances partner with the Fort Frances Community Garden Planning Committee for the purpose of making an application to the TD Friends of the Environment Foundation Fund to obtain a grant to improve the community garden. Further, that should the Fort Frances Community Garden Committee disband for any reason, ownership of all equipment and/or structures obtained with the supported funding received, shall become property of the Town of Fort Frances.



Jolene Quast
<jquast@nwhu.on.ca>
06/12/2014 10:21 AM

To "Laurie Witherspoon (lwitherspoon@fort-frances.com)"
<lwitherspoon@fort-frances.com>
cc
bcc
Subject Friends of the Environment grant application

Good morning,

In addition to the FCC AgriSpirit Fund we have applied for partnering with the town, we would like to also apply for an additional grant. This grant is through the TD bank and is called Friends of the Environment.

The link below can provide more information, but it is similar to the FCC grant where we would need to partner with the TOFF.

<https://fef.td.com/funding/>

If we do not receive all the funding applied for with the FCC, we would like to keep our options open to receive more funding so in addition to the attached FCC grant application where we have asked for the compact tractor, rear tiller, rotary mower and utility trailer we would also like to apply for funds for the walkway, shelter (approx.. 10x20) and shed (8x12). In the event that we receive the funding our Fort Frances Community Garden Committee would contact Faye Platt and Travis Rob before any construction would commence.

Thank you for taking the time to review our partnership opportunity and I look forward to hearing from you soon.

Jolene

Jolene Quast
Health Educator
Northwestern Health Unit
396 Scott Street
Fort Frances, ON P9A 1G9
(807) 274-9827 ext. 3639
www.nwhu.on.ca

There are small steps you can take right now to lead a healthier, more active life. Sign up for the 21 Day Challenge at www.DoOneThing.ca

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FCC grant application.pdf



TD Friends of the
Environment Foundation

Home > Funding



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Apply online for funding in four easy steps:

1. Review eligibility criteria

The following organizations are eligible to apply for TD FEF funding:

Registered Canadian charities with a Charitable Registration Number (CRN)

Educational institutions (primary/secondary/post-secondary)

Municipalities

Aboriginal groups

2. Check examples of eligible projects

Eligible projects	Ineligible projects
✓ Environmental education	✗ Salaries (if more than 50% of the amount requested)
✓ Tree plantings (native plant species)*	✗ Administrative or capital costs
✓ Energy conservation	✗ Landscaping/beautification
✓ Schoolyard or urban naturalization projects*	✗ Pledges
✓ Community gardening programs*	✗ Operating expenses or deficits
✓ Habitat restoration	✗ Scholarships, grants, bursaries, and awards
✓ Endangered species/wildlife protection	✗ Advocacy activities
✓ Environmental research	✗ Mileage or meal costs
	✗ Projects started prior to application date

*Please ensure you include a maintenance plan for these types of projects.

3. Review FAQs for application deadlines and more

4. Submit funding request via our [Online Application Form](#) or [retrieve a saved application](#) if you have already started. *****WE ARE CURRENTLY EXPERIENCING TECHNICAL ISSUES WITH OUR APPLICATION FORM. PLEASE CHECK BACK SOON. THANK YOU FOR YOUR PATIENCE.*****

5. Applicants will be required to attach a budget to their application form. [Click here](#) for a sample budget template which you may save and use to complete your budget.

Anti-Discrimination Policy

The TD Friends of the Environment Foundation (TD FEF) prohibits discrimination based on race, national or ethnic origin, color, religion, age, sex, sexual orientation, marital status, family status, veteran status, disability or other characteristic protected by law. You will be asked to indicate whether the projects, programs and activities for which you seek funding comply with TD FEF's anti-discrimination policy.

TD FEF reserves the right to exclude organizations and decline donations, gifts or sponsorships as it deems appropriate.

Donate

Every dollar you donate goes to work greening your community. Make a difference today.

[Donate](#)

Learn

Find out how TD FEF has supported more than 22,000 environmental initiatives across Canada.

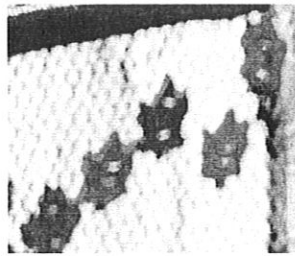
[Learn](#)

Apply for funding

Need funding for your environmental project? Find out if it qualifies for a TD FEF grant, and how to apply.

[Apply for funding](#)[Share](#)[Like](#)[Tweet](#)[Email](#)

For over 22 years, TD Friends of the Environment Foundation has worked to help protect the environment and green communities across Canada. By donating to TD FEF, you're directly supporting projects that make a difference in your community. TD Friends of the Environment Foundation - BN/Registration Number: 133702845RR0001



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[Contact Us](#) [Our Chapters](#) [Close Window](#)

You can review the information you've provided so far and make necessary modifications here. If you're satisfied with the contents of the application, click Submit to forward your application for consideration. If you're not ready to submit your application yet, click Save & Finish Later.

Before You Begin

[Printer Friendly Version](#)

* Required before final submission

Grant Application

In order to be eligible for TD FEF funding you must be

- a municipality
- an educational institution (primary, secondary, post-secondary)
- an Aboriginal group
- a Registered Canadian charity with a charitable registration number.

Please ensure that your project takes place in Canada and that it has a clear environmental focus.

Organization Information

* Required before final submission

General Information

* The primary applicant is a/an:
please select from the drop down menu

<Select One>

Charitable Registration Number (CRN)

Please note that ALL applicants (with the exception of Municipalities and Aboriginal groups) must have a valid CRN to be eligible for a TD FEF grant. A CRN consists of 9 numeric digits followed by RR and four more numeric digits. If you are applying as a municipality, please enter Municipality in this field. If you are applying as an Aboriginal group, please enter Aboriginal in this field.

Schools

In addition to your School Board's CRN, provide your School Board Name.

* Is this your organization's first time applying to TD FEF?

<None>

* How did you learn about TD FEF?

<None>

* Have you spoken to anyone at TD FEF? (i.e. Regional Manager)

<None>

If yes, please provide name

Please complete a separate application for each Chapter of TD FEF that you are applying to.

To see a list of our Chapters, please click on "Our Chapters" above.

* Please select the chapter to which you are applying.


<Select One>

* Organization Name

* Street Address

<input type="text"/>		
* City	* Province	* Postal Code
<input type="text"/>	<input type="text" value="Select One"/>	<input type="text"/>
<small>Please ensure you use the following format: M5K 1A2</small>		
* Organization Phone #	Extension	
<input type="text"/>	<input type="text"/>	
<small>Please ensure you use the following format: 999-999-9999</small>		
Organization's Email Address		Organization Fax #
<input type="text"/>		<input type="text"/>
<small>Please ensure that the email address used for this project is one that is accessible by another member of your organization.</small>		<small>Please ensure you use the following format: 999-999-9999</small>
* Website Address		
<input type="text"/>		

Background Information

* Provide a brief description of your organization 
Describe the purpose and/or mandate of your organization. Maximum of 100 words.

Word count 0 of 100

If you are applying on behalf of a school, please provide the current enrollment

Year Founded Annual Budget:

Number of staff in your organization: * What is the primary focus of your organization?
Please select the category that best describes your organization.

Are there any other groups involved in the implementation or administration of this initiative?
If yes, please provide the full name of the organization(s) with which you are working.

Primary Contact Information

* Required before final submission

Primary Contact for Organization

Please note: the organization contact and application contact must be two different people. The organization contact should be someone TD FEF can connect with in case of staff turnover. If you are applying as a school, the organization contact must be on-staff at the school at the time of applying.

* Prefix	* First Name	* Last Name
<input type="text" value="Select One"/>	<input type="text"/>	<input type="text"/>
* Title/Position or Affiliation to Organization		
<input type="text"/>		
* Office Phone	Extension	Home/Other Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>
* E-mail Address		
<input type="text"/>		

Primary Contact for Application

Please note: the primary contact for the application needs to act as the project lead and have the approval and authority to undertake the project.

* Prefix <Select One> ▾	* First Name <input type="text"/>	* Last Name <input type="text"/>
* Title/Position or Affiliation to Organization <input type="text"/>		
* Office Phone <input type="text"/>	Extension <input type="text"/>	Home/Other Phone <input type="text"/>
* Email Address <input type="text"/>		

Project Information

* Required before final submission

Project Details


* **Project Title**
Maximum of 25 words. More details can be provided in the spaces below. You will have the opportunity to attach any relevant supporting documentation at the end of your application.

Word count 0 of 25

* **Project Description** 
Tell us about your project, and what you plan to do with the grant. If this is an outdoor classroom, naturalization, or community garden project please indicate whether you have permission from the landowner (i.e. School Board, Municipality, etc.) Maximum of 200 words.

Word count 0 of 200

* **What is the primary focus of your project/activity?**

* **What is the environmental issue your project addresses and what will be its impact on community?** 

Why is this project important to the community(s) supported by the specific TD FEF Chapter you're applying to?

Word count 0 of 200

* **What is the total dollar amount of your project budget including funds from other sources?**

* **What is the dollar amount of your request?**

The budget template must be completed to be eligible for a TD FEF grant. Please visit the TD FEF website to download attachment.

Over what period is the project taking place?

* **Project Start Date**

Please note that if your project has already started or if your event is occurring before the board review period, you will not be eligible for a TD FEF grant based on our giving guidelines.

* **Project End Date**

Please note that once you have received the funds, you will have one year to use the funds. Exceptions can be made in certain situations however you must get permission from the Regional Manager in your area.

* **Please indicate the town/city that is closest to the project site.**

* Please indicate the province/territory in which this project is taking place?

<None> ▾

How many volunteers will be involved with the project?

<None> ▾

Additional Project Information

If this project is a subsequent phase of another project funded by TD FEF, please include information on the first phase below and upload pictures on the attachment page of this application.

Word count 0 of 100

* Please give us an itemized list of how TD FEF funds will be allocated and provide the dollar amount per item.

* How would TD FEF be recognized for funding this project?

For example: signage, news release, newsletter, event/activity

Word count 0 of 100

* Are there any volunteer opportunities for TD employees associated with this project? If yes, please describe.

Word count 0 of 100

* How will you share the results of this project with others? Maximum of 200 words.

Word count 0 of 200

* How will you measure the effectiveness of this program? Maximum of 200 words.

What measures are in place to gauge your results? How will you quantify its success?

Word count 0 of 200

Please describe any controversial issues associated with this project (if applicable).

Word count 0 of 100

Comments

Please use this section to briefly mention any relevant points that have not been addressed in the application form. Maximum of 100 words.

Word count 0 of 100

In submitting this application to TD Friends of the Environment Foundation for funding, the applicant agrees that in the event this application is successful, The Toronto-Dominion Bank (TD), will be granted permission that, at its option, TD may publish or otherwise use the applicant's name and project details without limitation and without compensation, in any publicity carried out by TD or its advertising agencies.

Anti-Discrimination Attestation

* Required before final submission

Anti-discrimination Attestation

The TD Friends of the Environment Foundation (TD FEF) prohibits discrimination based on race, national or ethnic origin, color, religion, age, sex, sexual orientation, marital status, family status, veteran status, disability or other characteristic protected by law.

* Do the projects, programs and activities for which you seek funding comply with TD FEF's anti-discrimination policy?

<Select One> ▼

TD FEF reserves the right to exclude organizations and decline donations, gifts or sponsorships as it deems appropriate.

Attachments

* Required before final submission

Attachments

The maximum size for all attachments combined is 25 MB. Please note that files with certain extensions (such as ".exe", ".com", ".vbs", or ".bat") cannot be uploaded. Please upload a single file for each of the required attachments below. If you have multiple documents, please consolidate them into a SINGLE file.

Board of Directors

A list of the organization's Board of Directors/Trustees. Note: If you are applying as a School, Municipality, or Aboriginal band, you are not required to upload a board list; however you must still attach a budget.

[Click here to download the Board of Directors/Trustees template.](#) [Browse...](#)
[Upload](#)

Budget

A detailed budget for the project. Please include any secured funding and in-kind budget items. If you need assistance, please contact your local TD FEF Regional Manager. [Click here to download the budget template.](#)

[Click here to download the budget template.](#) [Browse...](#)
[Upload](#)

Additional Documentation

Any additional documentation that may help us to assess your request for funding, such as site plans, maps, plant lists, relevant letters of support or partnership, etc. (If this is an outdoor classroom, naturalization, or community garden project please attach relevant supporting documents, if available (e.g. permission from the landowner)).

[Click here to download the Additional Documentation template.](#) [Browse...](#)
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[Save & Finish Later](#) [Submit](#)