

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
July 2016

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	0.00	20.00
SICK DAYS	8.88	7.50
COMPASSIONATE LEAVE	5.00	0.00
FLOATERS	1.00	0.00
VACATION	98.00	89.00
BANKED TIME USED	8.50	14.34
OFF	7.63	11.19
STATUTORY HOLIDAYS	27.00	26.00
TOTAL	156.01	168.03

OVERTIME HOURS

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	July	July	Year To	Year To
			Date	Date
FLIGHT THE BLIGHT	0.00	0.00	0.00	142.50
TRAVEL	0.00	0.00	0.00	2.50
FLOODING	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	4.00	8.00
INTERDEPARTMENTAL	1.50	6.75	17.00	14.75
PRIVATE WORK	0.00	0.00	0.00	8.00
RECYCLE/GARBAGE	0.75	0.00	3.00	21.50
ROADS	16.00	63.00	230.50	241.75
SEWER COLLECTION	30.00	43.00	270.25	239.75
SIDEWALKS	0.00	0.00	18.75	3.00
STORES	0.00	0.00	24.00	30.00
VEHICLE & EQUIPMENT	0.00	0.00	27.00	4.00
WATER TREATMENT PLANT	100.00	35.50	333.00	243.75
WATER DISTRIBUTION	98.00	45.75	433.25	473.00
WATER TOWER	0.00	0.00	4.00	0.00
TOTAL	246.25	194.00	1364.75	1432.50

TRANSPORTATION REPORT

July 2016

ROADS:

Storm Water Management – Urban:

- Repair storm sewer lateral at JW Walker School
- Repair storm sewer lateral at McIrvine Road and Sixth Street West

Storm Water Management - Rural:

- Removed beaver dams as required
- Cut grass along ditches with trackless tractor
- Repair culvert lateral at Colonization Road West and Oakwood Road

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done weekly
- Curb and gutter replacement in areas identified for repairs

Loose Top Maintenance:

- Graded loose top roads twice
- Graded all lanes once

Roadside Maintenance:

- Cut grass around poles and boulevards along south side of Fifth Street
- Placed cold mix in trip hazard on sidewalk in front of Clinic
- Cut grass at dead ends and CN crossings
- Cleaned up fallen branches from storms

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass around Public Works building and in all yards
- Stockpiled granular "B" and clear stone (crushed rock) July 28th and 29th

Private Work:**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalks and bike path along waterfront once weekly
- Replaced sidewalk in areas identified for repairs

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Picked up barricades from July 1st Parade, Mall Days and Fireworks and picked up Bobcat from Fireworks.
- Installed new memorial bench along waterfront July 11th
- Move sign at Huffman Place off of sold property on July 11th
- Removed 3 fence panels at Rainy Lake Hotel property for demonstration July 12th
- Replaced fence panels July 13th
- Put up signs for Bass Tournament July 14th
- Set up tent for Bass Tournament July 15th (4 from PW and 4 from Parks)
- Delivered barricades for Boat Show and Shine July 20th
- Take down Bass Tournament tent July 25th
- Remove detour signs and open up road from Bass Tournament July 26th

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

Interdepartmental:

- Vacuum excavated for utility pole installation at 1018 Colonization Road West for FFPC July 6th
- Installed handicap parking signs at Library Parking Lot July 19th
- Installed posts and signs for handicap parking at the Day Care parking lot July 20th
- Cathy Westover supplied coverage for vacation, etc. at the Airport July 2 and 3 and from July 12th to 31st.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer
- Emptied bins from “drop off centre” as required
- Cleaned up recycling yard as required

Training:**Health & Safety:**

- A Tailgate Safety Meeting was held at the Public Works Garage on July 29th.

Milt Strachan,
Superintendent of Transportation