

## Memorandum

To: Mayors, Reeves, and Members of Council

From: Kristen Oliver, Executive Director

Date: February 16, 2017

Subject: First Call for Nominations for Offices of President & Executive Vice President

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The offices of President and Executive Vice President are subject to election during the 2017 Conference and Annual General Meeting to be held April 26, 27 & 28 in Thunder Bay, ON.

This is the first call for nominations. Those elected will hold office for a term of two (2) years commencing April 28, 2017. Nominees must be elected members of council.

Any elected member in good standing may nominate a person or persons for these positions by notifying the Executive Director of the nomination in writing. A letter of consent from the nominee must accompany the nomination and be filed with the Executive Director.

There will be three calls for nominations via email. Nominations will be accepted until 9am on Thursday, April 20, 2017. Nominations will be posted on the NOMA website as they are received.

If more than one nomination is received for these offices, an election will be held on Thursday, April 27 from 12:00 noon to 2:00pm. Nominees will be provided an opportunity to address the delegates prior to the election.

The Executive Director will prepare a list of electors and according to Section 13 of the Constitution each member municipality will be allowed six voting delegates. If more than six delegates are attending, the municipality shall provide the Executive Director a list of those persons that will be their voting delegates. Votes shall be cast in person – there are no provisions for proxy voting.

A full job description for the position of President is available on the NOMA website (under Organization Policies). The Executive Vice President is required to attend AMO Board meetings bi-monthly in Toronto and shall be prepared to fill-in as the President requires.

