



# ***The Town of Fort Frances***

## ***Contract Policing Proposal***

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Ontario Provincial Police  
Municipal Policing Bureau

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## **Executive Summary**

The Ontario Provincial Police (OPP) has over 100 years of experience in providing effective community-based policing and protection throughout Ontario. The OPP has provided municipal police services under contract for over 70 years and currently maintains contracts with over 140 communities across Ontario.

The Town of Fort Frances requested a contract proposal for OPP municipal policing. This proposal is based on the OPP Billing Model, with the Town paying an amount equal to the sum of its allocated portion of the OPP's total municipal policing Base and Calls for Service costs, as well as the costs for Overtime, Prisoner Transportation, Court Security, and Accommodation/Cleaning Services as applicable. Where a municipality chooses to receive police services from the OPP pursuant to a contract, the OPP will provide the level of police services required to provide adequate and effective policing, including providing the services set out in Regulation 3/99, Adequacy and Effectiveness of Police Services under the *Police Services Act*.

This proposal reflects the integrated policing concept, incorporating a police services contract for the Town of Fort Frances with OPP highway patrol services and provincial responsibilities under one administration. The Rainy River District OPP Detachment will remain as the Administration/Operations Centre. The resources will be deployed to the municipality from this facility.

The Rainy River District OPP Detachment Commander will be responsible to oversee all aspects of service delivery. The detachment management including Staff Sergeant(s) and Sergeant / Platoon Leaders as applicable will provide assistance and supervision to members of the Rainy River District Detachment.

It is the intent to maintain all existing community service programs and community policing committees, in consultation with the Police Services Board.

Any new community service program considered may be implemented after consultation with the Town of Fort Frances Council, the Town's Police Services Board and the Rainy River District OPP Detachment Commander.

When a municipality chooses to receive police services from the OPP under contract, the OPP will ensure that the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The shared infrastructure of the OPP broadens local access to resources, expertise, solutions, training and management without duplicating services. The Town of Fort Frances will continue to benefit as additional staff are readily available from within the Rainy River District OPP Detachment as well as neighboring detachments and regions, should the need arise.

The Town of Fort Frances will be required to maintain a Police Services Board, as mandated by Section 10 of the *Police Services Act* that will generally determine objectives and priorities for police services within the community, after consultation with the Detachment Commander. The Commissioner is committed to ensuring that the Detachment Commander of the Rainy River District OPP Detachment responds appropriately to the Board's advice and priorities in a manner consistent with the Board's identified concerns, expectations and needs.

It is long-standing OPP policy and practice to be accountable to the communities we serve. The Commander of the Rainy River District OPP Detachment, or designee, will report to the Police Services Board on a regular basis, as per the direction of the Board. The OPP is experienced in being accountable to the municipalities we serve. With over 100 contracts currently in place and future

contracts pending, there is great emphasis placed on OPP accountability to Police Services Boards.

The OPP is required to provide provincial level emergency response that can be mobilized in times of emergency, disaster or a specialized investigative need. The OPP meets such emergent needs, on an on-call, as-needed basis, by deploying small numbers of officers from multiple locations and assignments, both provincial and municipal. During such times, the OPP is responsible to ensure that appropriate resources remain in place to make certain the municipality receives adequate and effective police services in accordance with the *Police Services Act* and Regulations. The use of OPP officers in cases where there is a provincial obligation to respond will be accounted for as part of the billing model.

If the Town of Fort Frances chooses to accept an OPP contract for its policing service, the Rainy River District OPP Detachment Commander will assign resources, focusing on meeting the Town's unique policing needs.

**Value for the Town of Fort Frances:**

- Assurance of adequacy and effectiveness of police services;
- Dedication to resolving community issues through local involvement and community policing committees;
- Availability of additional staffing support from neighbouring detachments, regional headquarters and general headquarters;
- Work with the Detachment Commander in determining the local policing priorities and objectives through the Town's Police Services Board; and
- Access to a comprehensive infrastructure and specialized services

The estimated policing cost for 2020 associated to this proposal as presented in the Annual Billing Statement is **\$2,530,478**. This amount is reflective of the most current cost estimates under the OPP Billing Model, exclusive of the year-end adjustments.

The year-end adjustment for the year 2018 totalling **\$109,285** is listed separately from the 2020 estimated cost, but forms part of the Grand Total Billing as shown near the bottom of the Annual Billing Statement.

**Not included in this proposal are:**

- The cost of maintaining the Police Services Board
- Any applicable revenues accruing to the municipality as a result of police activity

## **Dedicated Enhancement Positions**

Municipalities entering into a contract under Section 10 of the *Police Services Act* may choose to receive dedicated enhanced positions.

Municipalities will be billed for the cost of dedicated enhanced positions using actual salaries, wages, overtime and benefits and the latest approved municipal cost-recovery formula. Any additional unique costs associated with the dedicated enhanced positions will be detailed on the Annual Billing Statement and the municipality will be billed accordingly.

The service delivered by these positions will be tracked and reconciled on an annual basis.

Your contract enhancements are listed below:

FTE Enhancements	Classification	Position Description
2.00	Civilian - Court Officer	Court Security

### **Note:**

- Dedicated Enhancement Reconciliation - Civilian Positions:
  - Dedicated civilian enhancement positions will be reconciled annually based on the actual staffing of the position. For example, municipalities will receive a credit for periods when the position is vacant, excluding short-term vacancies such as sick time, vacation, statutory holiday, bereavement leave, etc.

**OPP 2020 Annual Billing Statement****CONTRACT PROPOSAL****Fort Frances T**

Estimated costs for the period January 1 to December 31, 2020

Please refer to [www.opp.ca](http://www.opp.ca) for 2020 Municipal Policing Billing General Information summary for further details.

			<b>Cost per Property \$</b>	<b>Total Cost \$</b>
<b>Base Service</b>	<b>Property Counts</b>			
	Household	3,814		
	Commercial and Industrial	242		
	Total Properties	<u>4,056</u>	183.23	743,186
<b>Calls for Service</b>				
	Total all municipalities	162,805,510		
	Municipal portion	0.9210%	369.69	1,499,479
<b>Overtime</b>			15.37	62,324
<b>Contract Enhancements (Court Security)</b>	<b>(Note 1)</b>		44.72	181,387
<b>Court Security - Other</b>			8.88	36,031
<b>Prisoner Transportation</b>	(per property cost)		1.99	8,071
<b>Total 2020 Estimated Cost</b>			<u><b>623.89</b></u>	<u><b>2,530,478</b></u>
<b>2018 Year-End Adjustment</b>				109,285
<b>Grand Total Billing for 2020</b>				<u><b>2,639,763</b></u>
<b>2020 Monthly Billing Amount</b>	<b>(Note 1)</b>			<b>219,427</b>

**Note 1-** The 2020 Monthly Billing Amount does not include the initial costs of \$6,634 relating to the Court Officers. The initial costs of \$6,634 will be invoiced separately based on the effective start date of the Court Officers.

## OPP 2020 Contract Enhancement - Court Security Cost Summary

Estimated cost for the period January 1 to December 31, 2020

		2019 Cost-Recovery Formula		
Salaries and Benefits		\$/FTE	Positions	\$
<b>Detachment Civilian Members</b>	(Note 1)			
Court Officer - Court Security. . . . .	Full-time	66,104	2.00	132,208
Overtime . . . . .	(Note 2)			6,743
Civilian Benefits - Full-Time Salaries . . . . .		27.08%		35,802
<b>Total Salaries &amp; Benefits</b>				<b>174,753</b>
<b>Other Direct Operating Expenses</b>				
Uniform & Equipment - Court Officer . . . . .		924		1,848
<b>Total Other Direct Operating Expenses</b>				<b>1,848</b>
<b>Total Annual Estimated Enhancement Cost</b>				<b>176,601</b>
Uniform and Equipment Adjustment - Yr 1				(1,848)
<b>Total Costs excluding Initial Costs</b>				<b>174,753</b>
Initial Costs Court Officer Uniform and Equipment		3,317		6,634
<b>2020 Estimated Enhancement Cost (including Initial Costs)</b>				<b>181,387</b>

### Notes:

- 1) Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2020 salaries incorporate the January 1, 2020 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (2.15% for uniform staff and 1.25% for civilian staff). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2019-20). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.
- 2) Overtime has been estimated at 5%. The total overtime cost includes the cost of benefits on overtime, a 2% premium.

## OPP 2020 Court Security - Other Cost Summary

Estimated costs for the period January 1 to December 31, 2020

		2019 Cost-Recovery Formula		
Salaries and Benefits				
		\$/FTE	Positions	\$
<b>Detachment Civilian Members</b>	(Note 1)			
Detachment Guard . . . . .		59,942	0.50	29,971
Civilian Benefits - Part-Time Salaries . . . . .		20.22%		6,060
<b>Total Salaries &amp; Benefits</b>				<b>36,031</b>
<b>Total Estimated Court Security Cost - Other</b>				<b>\$ 36,031</b>

### Notes:

- 1) Salary rates are based on weighted average rates for municipal detachment staffing by rank, level and classification. The 2020 salaries incorporate the January 1, 2020 general salary rate increases set in the 2019 to 2022 OPPA Uniform and Civilian Collective Agreements, (2.15% for uniform staff and 1.25% for civilian staff). The benefit rates are based on the most recent rates set by the Treasury Board Secretariat, (2019-20). Statutory Holiday Payouts, Shift Premiums, and Benefit costs are subject to reconciliation.



## **OPP Contacts**

**Please forward any questions or concerns to Inspector Nathan Schmidt, Detachment Commander, Rainy River District Detachment, or Sergeant Katherine Ross, Municipal Policing Specialist, Municipal Policing Bureau, OPP General Headquarters.**

**Inspector Nathan Schmidt (807) 274-3322**

**Sergeant Katherine Ross (705) 329-6238**