

February 7, 2022

Report To: Mayor and Council

From: Community Services Division

**RE: Special Occasion Permit availability**

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The Fort Frances Seniors Board of Management has requested that the Fort Frances Senior Center be removed from the list of Municipal Facilities not Eligible for Special Occasion Permits.

The reason behind the request as noted in the letter provided by Irene Laing the Board Chair of the Fort Frances Senior Centre Board of Management is to increase the attractiveness of the Senior Centre to potential renters and thus increase the revenue realized by the Centre.

If approved this would allow the Senior Centre to rent out the facility much like the Auditorium can be rented for events with Alcohol. As with the Auditorium, a increase in the cost of booking the facility for such a purpose should be considered. It costs \$45.53 to rent the Senior Centre Currently. It costs \$216.51 to rent the auditorium and for a wedding/social including kitchen use it costs \$473.37.

Option 1) Charge \$45.53 for the facility with no change for the ability to host an event with a special occasion permit

Option 2) Charge \$216.51 for an event that does not use the kitchen facilities and \$473.37 for an event that does use the kitchen facilities. This option would have the pricing in line with the Auditorium.

Option 3) Charge \$131.02 for an event that does not use the kitchen and \$237.19 for an event that does use the kitchen. These prices are an average of the current charge and the prices for the auditorium at 50% of the cost.

**Recommendation**

The Community Services Division recommends to Mayor & Council to approve the removal of the Fort Frances Senior Centre from the list, thus allowing special occasion permits to be allowed to be obtained by third parties. Further to that, that option #\_\_\_ be implemented as a charge to rent the facility for the purpose of hosting an event with a Special occasion permit.

Respectfully Submitted,

Community Services Division.

January 25, 2022

Community Services Executive Committee  
740 Scott Street  
Fort Frances, ON

Gentlemen:

At the December 13 meeting of the Sister Kennedy Board of Management a motion was passed requesting that the Town remove the Sister Kennedy Centre from the list of "Municipal Facilities not Eligible for Special Occasion Permits" and be added to the list of "Municipal Facilities Eligible for Special Occasion Permits".

It is our contention that if the facility was eligible for special occasion permits that it would be a more attractive venue to rent for events such as anniversaries or birthday parties. Thank you for your consideration of this request.

Sincerely

Irene Laing  
Chair