

**TOWN OF FORT FRANCES - SCHEDULE "B"  
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Doug KILOWSKI							
2.	Conference/Seminar Attended	NOMA - 76th Annual Meeting Conference							
	Location (Facility and City)	Victoria Bn - Thunder Bay ON							
	Dates	April 27 - 28 - 29th 2016							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch								
	Dinner				35.00				35.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =			D.K. VEHICLE				48.87 # 40.87
6.	Approved				Total Expenses				65.34
					Advance Received				113.21 # 106.21
					Balance Claimed				35.00
					Balance Refunded				91.48.21 # 141.21

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB - a valid and detailed receipt must accompany hotel Visa slips.

Date May 9th 2016

Employee Signature [Signature]

Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_

Division Manager Signature \_\_\_\_\_

Date	Treasurer	A / P	Cashier

Husky



Want great rewards? Visit [myHuskyRewards.ca](http://myHuskyRewards.ca)

Fort Frances Husky  
800 Kings Highway  
Fort Frances ON  
(807) 274-7680  
GST# 804707339  
Retailer ID 4976296  
Rct:55333 7220-8  
Batch:1649-25

myHusky Rewards

707610#####3811

Earned: 52

Used today: 0

Balance: 2171

2016/04/27 10:38:23

Unit#: 600

Item	Amount
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Pump# 8

Eth Regular \$40.87

51.798 L x \$0.789/L

AMOUNT \$40.87

HST(Inc Pump) \$4.70

HUSKY PRO

#####4406

2016/04/27 10:36:08

A#:609018



PLEASE TELL US

HOW WE DID?

[myHusky.ca/feedback](http://myHusky.ca/feedback)

Arthur Heland  
Shell.

51.490L of V-Power  
\$ 1.269/L

= \$65.34

Visa ending in  
1713

Terminal No.  
89002431

C00243

Cashier: Angelina  
Lepage

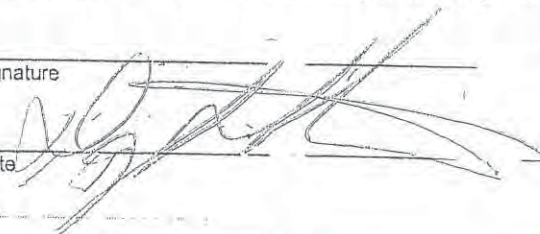
10:42am April 29/16

**TOWN OF FORT FRANCES - SCHEDULE "E"**  
**TRAVEL WAIVER OF LIABILITY FORM**

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) Doog KITOSKI	Signature 
Approved	Date



**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee	Doug Krownski
Conference / Seminar Attended	Norma 26th Annual Meeting
Location	Victoria B.C. Bay
Dates	April 27-28-29 - 2016

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			APR 27	APR 28	APR 29			
Amount			75.00	150.00	150.00			375.00

Name (Please Print)	Signature
Doug Krownski	
Approved	Date
	May 9-2016

To be submitted to Payroll for processing when approved by Council