

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #36

December 4, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on December 4, 2017 from 8:00 a.m. to 10:25 a.m.

PRESENT: D. Kitowski, Chair, Councillor Caul, Councillor Albanese, R. Avis, Mayor.

ALSO PRESENT: D. Brown, CAO, T. Dennis, CBO/Planner, P. Briere, Secretary.

1. Call to Order - 0800am

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2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of November 20, 2017 meeting minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

None.

5. In-Camera

None.

6. Items Referred from Council

- 6.1 Request Letter from S&T Hamilton.
- An overview of the request was provided to the Committee by Mr. Hamilton. After a lengthy discussion the Planning and Development Executive Committee is directing administration to gather more information in regards to this request before a decision can be properly made.
- 6.2 Designate a Handicap Parking Stall - Service Canada (300 BLK Scott Street).
- A discussion was had on the location of this request. The Planning & Development Executive Committee is recommending to approve a handicap parking stall in the old bus stop located on the South side of the 300 BLK of Scott Street (fronting 301 Scott Street).
- 6.3 Designate a Loading Zone - H&R Block - 500 BLK Portage Avenue.
- After a lengthy discussion was had on this request. The Planning & Development Executive Committee is recommending to approve the request for a private parking stall with the appropriate fee being paid as per the User Fee By-Law. A moratorium will be instilled on any other request coming forward until further review by the Planning & Development Executive Committee.

7. New Business

- 7.1 Provision of Janitorial Services in the Museum, Children's Complex, Library, Public Works, Civic Centre, Sister Kennedy Centre.
- An overview was provided to the Committee and a discussion was had on the options available to award the tender. The Planning & Development Executive Committee is recommending to award the tender as described in option 3 of the report provided.

- 8. **Outstanding Items**
None.
- 9. **Information**
None.
- 10. **Non-agenda Items**
None.
- 11. **Adjourn / Next Meeting Date - 1025am**
Tuesday January 2, 2018.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee