

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #040

November 8, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 8, 2016 from 12:04 p.m. to 1:22 p.m.

PRESENT: Councillor K. Perry, Councillor G. P. Ryan, Councillor W. Brunetta and Mayor R. Avis

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer, A. Petrin, Human Resources Manager

REGRETS: None.

**1. Call to Order at 12:04 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof**

Mayor Avis disclosed an interest in Item 7.3 from this agenda as the travel and per diem claim is his.

Councillor Perry disclosed an interest in Item 7.4 from this agenda as the travel and per diem claim is his.

**4. Approval of Previous Committee Minutes**

4.1 Session # 039 dated October 18, 2016

RYAN / BRUNETTA: Approved as presented.

**5. In-Camera - None.**

**6. Items Referred from Council**

6.1 International Early Iron Car Club Request

The Administration & Finance Executive Committee is prepared to support Items 8, 9 and 10 from the Early Iron Car Club letter dated October 6, 2016. The remainder of the items will be considered after the Community Services Executive Committee collects further information.

**7. New Business**

7.1 Policy Update - Management / Non-Union Salary Administration

- Agree with recommendation and item will be referred to the Committee of the Whole consent agenda.

7.2 Municipal Elections Modernization Act (Bill 181)

- Received as information and item will be referred to the Committee of the Whole agenda.

7.3 Mayor Avis - AMO "What's Next Ontario" session Travel & Per Diem Claims

- Mayor Avis disclosed an interest in this item as the travel and per diem claim being considered is his. He did not speak to the matter nor vote on it.

- Agree with recommendation and item will be referred to the Committee of the Whole agenda.

7.4 Councillor Perry - AMO "What's Next Ontario" session Travel & Per Diem Claims

- Councillor Perry disclosed an interest in this item as the travel and per diem claim

being considered is his. He did not speak to the matter nor vote on it. Councillor Ryan assumed chair responsibilities for this item.

- Agree with recommendation and item will be referred to the Committee of the Whole agenda.

7.5 D. Brown, CAO - Purchase Card Expense

- Agree with recommendation and item will be referred to the Committee of the Whole consent agenda.

7.6 2017 User Fees (Administration & Finance and Emergency Services)

- Agree with recommendation and item will be referred to the Committee of the Whole consent agenda.

**8. Non-agenda Items - None.**

**9. Outstanding Items**

9.1 When Eagles Fly Program Financial Request

- Agree with recommendation from Police Services Board with no further action taken.

**10. Information**

10.1 Municipal Policing Bureau letter regarding Arbitration Award Received.

10.2 General Fund (Operating) Actuals as at October 31, 2016 Received.

10.3 Water and Sewer Fund (Operating) Actuals to October 31, 2016 Received.

10.4 Capital Fund Budget vs Actual as at October 31, 2016 Received.

**11. Adjourn / Next Meeting Date**

11.1 The meeting adjourned at 1:22 p.m.

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Executive Committee Chair

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D. Brown, CAO