

Date: May 3, 2021
To: Planning & Development Executive Committee
From: Cody Vangel, CBO/Planner
Re: 324 Victoria Avenue Zoning Amendment – Request For Waiver of Fees

The Planning and Development Executive Committee will recall discussion on the matter of the Rainy River District Social Services Administration Board (RRDSSAB) request for waiver in planning fees for a future proposed zoning by-law amendment at the previous PDEC session.

The Committee requested that administration provide additional information on the request to determine if the Town has approved such requests previously or if such approval may set a precedent.

The RRDSSAB has paid a minor variance application fee of \$324.50 and will be subject to the fee of the public notice for \$264.75 plus applicable taxes, RRDSSAB is requesting that the applicable fees for the upcoming rezoning application be waived. The fees requested to be waived are \$1,400.00 for the application and an estimated \$500.00 for the next newspaper public notice.

Through research into this matter, it could not be found that any outright fee waivers had been approved related to specific planning related applications. Additionally, each decision should be considered on its own merit, though additional community groups may use this as a “precedent” in future planning applications.

If the Committee does not wish to waive any/all fees outright they may consider that RRDSSAB pays the difference between the minor variance fee paid already and the remaining fee for the zoning amendment application ($\$1,400 - \$324.50 = \$1,075.50$) plus the next required public notice. Alternatively, the Committee may decline the request and have the RRDSSAB pay the entire \$1,400 plus public notice.

Respectfully submitted,



Cody Vangel
CBO/Planner
Sec. Treas. Committee of Adjustment