

MINUTES

TOWN OF FORT FRANCES

August 8, 2022

The meeting of Council of the Town of Fort Frances was held virtually and in the Council Chambers

PRESENT: Mayor J. Caul, Chairperson; Councillors M. Behan, W. Brunetta, A. Hallikas, J. McTaggart and R. Wiedenhoeft. Councillor D. Judson attended virtually.

ALSO PRESENT: F. Anwar, CAO, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, J. Hughes, Manager of Information Technology, A. Hansma, Human Resources Manager, T. Young, Recreation and Culture, Manager, K. Haney, Deputy Clerk

1. COUNCIL MEETING

(Session No. 098) to immediately follow the Committee of the Whole

- 1.1 Call to Order / Roll Call
Mayor Caul called the meeting to order at 6:19 p.m.
- 1.2 Territorial Acknowledgement
- 1.3 Moment of Meditation
- 1.4 Disclosure of pecuniary interest and the general nature thereof
There were no declarations.

2. Consent Agenda:

- 2.1 Items Referred from Committee of the Whole

- 1049 THAT the following Consent items be approved:
Committee of the Whole Items # ~~5.2~~, ~~5.3~~, 5.4, 5.5, 5.6, 5.7, 5.8, 5.9, 5.10, 5.11 and 5.12
CARRIED

Result:	CARRIED
Mover:	Wendy Brunetta
Seconder:	Michael Behan

- COW 5.4 Request for Reconsideration Minutes of Settlement for 1124 Third St E Roll# 5912-030-007-06400-0000

- CON-1049 **Recommendation:** *THAT the Committee of the Whole of Council recommend processing the request for reconsideration minutes of settlement for the property located at 1124 Third Street East for 2022 as received.*
CARRIED

- COW 5.5 BIA Request to place large Christmas Tree at Rainy Lake Square

- CON -1049 **Recommendation:** THAT Council of the Town of Fort Frances supports the future development of a Christmas Tree site at the Rainy Lake Square

FURTHER THAT Council recommends that the BIA engage an Engineer to develop a stand structure to be placed in one of the existing catchbasins with the support of Administration to determine potential guying locations.

CARRIED

COW Award of RFP 2022-OF-13 Internal Quality Assurance Audit Service for the Fort
5.6 Frances Airport Safety Management System

CON-1049 Council Approval of report AR-22-0020 will ensure that:
1. RFP 2022-OF-13 be awarded to Winnipeg Airport Services Corp.
2. a bylaw be prepared to authorize Mayor and Clerk to execute the agreement on behalf of the Corporation.

CARRIED

COW Approval of an unbudgeted capital expenditure for survey work at Riverview Cemetery
5.7

CON-1049 Council approval of report AR-22-0021 will agree with the recommendation of Administration that:
1. The unbudgeted expenditure of \$8,825.00 for the surveying and generation of required reference plans laying out additional single and double plots in the Riverview Cemetery and Holy Cross. 2. That the unbudgeted expense be funded by the Cemetery Care and Maintenance Fund

CARRIED

COW Award of Tender T-2022-10 - MHSW Services to host 2022 Household Hazardous
5.8 Waste Event

CON-1049 **Recommendation:** THAT Council approval of this report will ensure:
1. That the Miller Group out of Winnipeg be designated the Town 's 2022 MSHW service provider at an estimated cost of \$43,727.09 (includes HST) in accordance with the tender documents.
2. That the Town 's MSHW event day is scheduled on Saturday September 10, 2022 from 9:00 am to 3:00 pm.

CARRIED

COW June 2022 Water System Monthly Report
5.9

CON-1049 **Recommendation:** THAT Council approval of this report will accept the June 2022 report prior to it being made available to the general public.

CARRIED

COW Adoption of the Town's Levels of Service Framework
5.10

CON-1049 **Recommendation:** THAT Council approval of report AR-22-0023 adopts the Level of Service Framework for core assets in accordance with O. Reg 588/17

CARRIED

COW Make a Big Splash Spray Park Advisory Committee Update
5.11

CON-1049 **Recommendation:** THAT Council approval of report AR-22-0019 will:
1. Designate the members of the Make A Big Splash Spray Park Advisory Committee as listed in the report.
2. Accept the Draft Terms of Reference for the committee as presented.
3. Designate area in the Legion Park for the development of a Spray Park.

CARRIED

COW Entering into an easement agreement with the Township of Alberton
5.12

CON-1049 **Recommendation:** THAT Council approval of report number AP-22-0022 will ensure: THAT the Town of Fort Frances enter into an easement agreement with The Township of Alberton for the purposes of supplying water services to 11 Highway 11. FURTHER THAT a by-law be prepared authorizing the Mayor and Clerk to execute the easement agreement on behalf of the corporation.

CARRIED

3. **Approval of Council Minutes: ***

3.1 Regular Council Meeting Minutes Session No. 097 July 11, 2022

1050 THAT the meeting minutes of Council Meeting Session No. 097 dated July 11, 2022 having been typed and distributed be approved..

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Rick Wiedenhoeft

4. **Approval of Committee of the Whole Minutes: ***

4.1 Committee of the Whole meeting minutes Session No. 103 dated July 11, 2022 having been typed and distributed be approved as amended.

1051 THAT the meeting minutes of Committee of the Whole being Session No. 103 dated July 11, 2022 having been typed and distributed be approved as amended.

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Seconder:	Wendy Brunetta

5. **Resolutions from tonight's Committee of the Whole meeting**

COW 2022 Moffat Funding Disbursement
6.1
(REG
5.1)

1052 ***THAT** approval of this report will endorse the inclusion of the application from 908 Rainy Lake Squadron Royal Canadian Air Cadets **AND FURTHER THAT** Council approve the grant funding allotted for 908 Rainy Lake Squadron Royal Canadian Air Cadets and the revised funding for the Kiwanis Club as recommended by the Moffat Fund Steering Committee for the year 2022.*

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Wendy Brunetta

COW Lot 26 Industrial Park - Surplus Declaration for Disposition
6.3(REG
5.2)

1053 **Recommendation:** THAT Council approval of this report will recommend declaring Lot 26 in the Industrial Park, legally described as LOTS 26 PL48M353 MCIRVINE; TOWN OF FORT FRANCES (PIN 56019-1146), as surplus for the purpose of direct sale and that notice be provided once in the Fort Frances Times.

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Second:	Michael Behan

COW Contribution Agreement Amendment – Microgrid Feasibility Study
6.2
(REG
5.3)

1054 **Recommendation:** It is the recommendation of Administration:
THAT Council of the Town of Fort Frances authorize the amendment in the contribution agreement to reflect the change in project completion date;
AND FURTHER THAT the Mayor and Clerk be authorized to sign the amendment document on behalf of the corporation.

CARRIED

Result:	CARRIED
Mover:	Rick Wiedenhoeft
Second:	Wendy Brunetta

COW New Official Plan and Zoning By-Law - Technical Advisory Committee
5.2 COW Item 5.2 was pulled by Councillor Judson

1055 **Recommendation:** THAT on the recommendation of the Planning and Development Executive Committee Council approves the development of a Technical Advisory Committee for the facilitation of the new Official Plan

AND THAT the Zoning By-law consisting of the following Composition:

- 1. Up to two members of administration
- 2. One member of the Committee of Adjustment
- 3. One member of the Economic Development Executive Committee
- 4. One member of the MAT Committee
- 5. One member of the BIA Board
- 6. Up to four citizen members (local developers, stakeholders or general public)
- 7. One member of the Fort Frances Chamber of Commerce

And that the Terms of Reference of the Committee be brought back to Council at a future meeting for

approval.

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Second:	Andrew Hallikas

COW Relocation of the Hallett & Owandem
5.3 COW Item 5.3 was pulled by Councillor McTaggart

1056 **Recommendation:** THAT the Council of the Town of Fort Frances approves the request to find a permanent home for the Hallett and Owandem, near the Sorting Gap Marina/Shevlin Wood Yard development, as detailed in the report attached by Kayleigh Speirs, Museum Curator, and

FURTHER THAT the Council approves an unbudgeted capital expenditure for 2022 that will be used to start the design phase of this project to ensure construction can begin in the summer of 2023.

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Second:	Rick Wiedenhoeft

6. By-Laws:

6.1 By-Laws to be enacted:

- 1057 THAT the following by-laws be introduced and read, and finally passed, signed by the Mayor and the Clerk, sealed with the Corporate Seal and become law forthwith:
- THAT By law 49-22 to authorize the execution of a Transfer Payment Agreement between Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure for the Investing in Canada Infrastructure Program Green Stream (ICIP Case #2021-08-1-1625055624)
 - THAT By-law 03-22A being a By-law to amend By-law 03-22 to approve an amending (change request form) funding agreement with Northern Ontario Heritage Fund Corporation (NOHFC) under the Community Enhancement Program (Rural Enhancement Stream) Project Number: 7510000 – Sorting Gap Marina Improvements
 - THAT By-law 50-22, being a by law to authorize the execution of an agreement with TBT Engineering; re: RFP 2022-OF-12 - Award of design works related to the upgrading of the power feed for the 52 Canadians Arena
 - THAT By-law 09-22 A, being a by law to amend By-Law 09-22 to authorize the execution of a contribution agreement between The Federal Economic Development Agency for Northern Ontario as represented by the Minister of Indigenous Services and Minister responsible for the Federal Economic Development Agency for Northern Ontario and the Corporation of the Town of Fort Frances re: 851-513365 Fort Frances Community Microgrid Feasibility Study

CARRIED

Result:	CARRIED
Mover:	Andrew Hallikas
Second:	Michael Behan

7. New Items:

7.1 Reconciliation Policy (Councillor Judson)

- 1058 **Recommendation:** WHEREAS on May 25, 2021, Council adopted resolution number 692, “THAT the report dated May 20, 2021 from E. Slomke, Clerk re: Creation of a Reconciliation Policy / Plan be approved to agree with the recommendation of the Administration & Finance Executive Committee to establish a Reconciliation Policy / Plan for the Town of Fort Frances as outlined in this report.”;

WHEREAS no reconciliation policy/plan has been brought forward for Council’s consideration;

THEREFORE IT IS RESOLVED THAT Council directs the administration to provide an update on the status of the reconciliation policy/plan at its first regular meeting in September 2022.

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Second:	Andrew Hallikas

7.2 Welcome Centre (Councillor McTaggart)

- 1059 THAT the correspondence received regarding the Welcome Centre be referred to the Community Services Executive Committee and the Library Board for a recommendation.

CARRIED

Result:	CARRIED
Mover:	Wendy Brunetta
Second:	Rick Wiedenhoeft

8. Information Correspondence:

The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.

- 8.1 Riverside Foundation Anniversary Gala
- 8.2 Proclamation - 22nd Annual Child Care Worker and Early Childhood Educator Appreciation Day
- 8.3 CORR 20220630 LETTER OF SUPPORT re Brantford (Former Mohawk Institute Residential School)
- 8.4 CORR 20220713 LETTER OF SUPPORT - Hastings & Brighton (Amber & Draven Alert)
- 8.5 CORR: Lakers Fort Frances request for ice time 2022

- 1060 THAT the correspondence received from Fort Frances Lakers be referred to the Community Services Executive Committee for a recommendation.

CARRIED

Result:	CARRIED
Mover:	Michael Behan
Second:	Rick Wiedenhoeft

- 8.6 Grey Highlands support for TBM Motion re Voter's List
- 8.7 NOMA June 28 2022 Board Meeting Report to Membership
- 8.8 Notice of Passing By-Law 28-2022 re GFL

9. Minutes of Local Boards / Committees:

The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.

- 9.1 Session no 21 - 18 April 2022 - Revised - Accepted as presented
- 9.2 Community Services Executive Committee Meeting Minutes of Session No. 50 July 4th, 2022.
- 9.3 Administration and Finance Executive Committee Meeting Minutes of Session 24 May 17, 2022 and Session No. 25 July 5, 2022
- 9.4 Operations and Facilities Executive Committee Meeting Minutes of Session No. 10 July 6, 2022
- 9.5 Economic Development Executive Committee Meeting Minutes of Session No. 1 Jan 5, 2022

9.7 Police Services Board Meeting Minutes Session No. 12 Jun 24, 2022

10. In-Camera:

10.1 Council proceeds in-Camera at 7:00 p.m. Staff in attendance: CAO F. Anwar and Deputy Clerk, K. Haney

1061 THAT Council now meet in-camera in order to address a matter pertaining to:

1. **Approved 2022 Capital Budget - Purchase of Disaster Recovery Servers {2022-AMOC-1009}**

(a) the security of the property of the municipality or local board;

2. **Point Park \ RTR**

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

3. **RTR and Point Park Litigation - Statement of Account**

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

4. **CAO Performance Appraisal**

(b) personal matters about an identifiable individual, including municipal or local board employees;

CARRIED

Result:	CARRIED
Mover:	John McTaggart
Seconder:	Wendy Brunetta

10.2 Purchase of Disaster Recovery Servers {2022-AMOC-1009} - IT Manager J. Hughes was in attendance for this item

10.3 Point Park \ RTR Litigation - Jerome Morse joined virtually for agenda item 10.3

10.4 **Point Park\RTR Litigation - Statement of Account**

10.5 CAO Performance Appraisal - Verbal Update
The Deputy Clerk Karyn Haney exited the meeting and the Human Resources Manager Alyssa Hansma was provided the delegated authority to Clerk agenda item 10.5 relating to the CAO performance Appraisal

10.6 Closed Meeting Minutes July 11, 2022
Deputy Clerk Karyn Haney resumed the Clerk duties and the Human Resources Manager Alyssa Hansma vacated the meeting.

11. Public Session Resumes:

11.1 Report out of the Closed Session

1062 **Recommendation to follow the Closed Session:** It is the recommendation of the Information Technology Manager:
THAT Council of the Town of Fort Frances authorize the purchase of servers from Dell at a cost of
\$125,761.36, including the Town’s portion of HST.

CARRIED

Result:	CARRIED
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Mover:	John McTaggart
Second:	Andrew Hallikas

- 1063 **Reg agenda item 10.3 Recommendation to follow the Closed Session:** THAT Council of the Town of Fort Frances provides direction to the Town's legal counsel.
- CARRIED

Result:	CARRIED
Mover:	Wendy Brunetta
Second:	Rick Wiedenhoeft

- 1064 **Reg agenda Item 10.4 Recommendation to follow the closed session:** THAT Council of the Town of Fort Frances receives this report as information and has given direction to Administration.
- CARRIED

Result:	CARRIED
Mover:	Michael Behan
Second:	Andrew Hallikas

12. **Resolutions Required as a result of In-Camera discussions:**

12.1 Closed Meeting Minutes

~~THAT the closed meeting minutes of the Council dated July 11, 2022 having been typed and distributed be approved.~~

13. **ADJOURNMENT**

13.1 The Council Meeting adjourned at 8:46 p.m.

- 1065 THAT this meeting of the Council of the Town of Fort Frances be now closed.
- CARRIED

Result:	CARRIED
Mover:	John McTaggart
Second:	Rick Wiedenhoeft