

TOWN OF FORT FRANCES

REPORT

COMMITTEE OF THE
WHOLE

February 14, 2022

A meeting of the Committee of the Whole of Council was held virtually and in the Committee Room on February 14, 2022

PRESENT: Chairperson D. Judson, Councillor A. Hallikas, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, D. Galusha, Treasurer, J. Holiday, Deputy Treasurer, T. Rob, Manager of Operations & Facilities, Fire Chief, T. Moffat, HR Manager, A. Hansma, Building Inspector, C. Vangel, Lifeguard Supervisor, R. Armit, IT Manager, J. Hughes

1. Session no 91 - Call to Order / Roll Call

1.1 Councilor Judson called the meeting to order at 5:30 p.m.

2. Disclosure of pecuniary interest and the general nature thereof.

2.1 Councillor Brunetta declared a conflict relating to consent agenda item 5.8 being her pier diem claim.

2.2 Councillor Wiedenhoeft declared a conflict relating to consent agenda item 5.9 being his pier diem claim.

3. Delegations/Deputations:

3.1 There were no delegations or deputations.

4. Council Reports on Board & Committee Activity:

4.1 **Mayor Caul** - Verbal Update relating to the protests that occurred in Fort Frances, attended part of the ROMA conference and the funding announcement by Minister Rickford on various project for the Town of Fort Frances.

Councillor McTaggart - Verbal Update relating to the Police Services Board and attended the Rainy River Municipal District Association.

Councillor Judson - Verbal Update did not report on Boards and Committees. Advised of his initiatives and proposals to be brought forward in the future.

Councillor Wiedenhoeft - Verbal Update relating to the Sister Kennedy Centre, Senior's Centre, Doctor Recruitment and attended the ROMA Conference.

5. Consent Agenda:

Consent Resolution

210 McTaggart - Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~5-1~~, 5.2, ~~5-3~~, ~~5-4~~, 5.5, 5.6, 5.7, ~~5-8~~, ~~5-9~~, 5.10, 5.11 and 5.12

CARRIED

5.1 Best for Kitty

By-law has followed up with Province who has confirmed determination. Current facility limited in space with 8 cat and 8 dog pens. Discussion involved volunteers and perception of our lack of support with those volunteers taking initiative. Committee discussed supporting cause in other ways, i.e. potential funding for Best for Kitty, if the group chose to request funding. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 5.2 Motion to support dissolution of the Ontario Land Tribunal (OLT)
- approval of this report will agree with the recommendation of the Chief Building Official / Municipal Planner as supported by the Planning and Development Executive Committee, that Council of the Town of Fort Frances withhold passing a motion to support the dissolution of the Ontario Land Tribunal
- 5.3 Fort Frances Senior Centre Special Occasion permit request
-approval of this report will agree with the recommendation of the Community Services Division to approve the amendment to the Municipal Alcohol Policy by removing the Fort Frances Senior Centre from the list of Municipal Facilities not eligible for special occasions permits or alcohol consumption and adding them to the list of Municipal Facilities eligible for special occasions permit or caterer endorsement
Further to that, that Option 3 as outlined be implemented as a charge to rent the facility for the purpose of hosting an event with a Special occasion permit

Option 3) Charge \$131.02 for an event that does not use the kitchen and \$237.19 for an event that does use the kitchen. These prices are an average of the current charge and the prices for the auditorium at 50% of the cost.
This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.
- 5.4 2021/2022 MTO Gas Tax Agreement
- approval of this report will agree to the recommendation of the Community Service Division to enter into an agreement with the Ministry of Transportation. Further, that a supporting by-law be brought forward to endorse the Letter of Agreement. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.
- 5.5 2022 Fort Frances Sports Hall of Fame Sponsorship Request
-approval of this Report will agree with the recommendation of the Administration & Finance Executive Committee to approve a Bronze sponsorship of \$500 for the Fort Frances Sports Hall of Fame
- 5.6 Waiving of Procurement Policy
-approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented, and that Council approves the sole sourcing of the Radio System Upgrade to CRC Thunder Bay
- 5.7 New Radio System Upgrade
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented.
And that Council approve the use of the per capita format for invoicing purposes to other fire services providers who will be accessing the new radio system, and permit their share of the cost over the course of a couple of years if needed.
- 5.8 Councillor Wendy Brunetta Per Diem Claim RRDMA
-approval of this Report will agree to the Administration & Finance Executive Committee recommendation to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$80.00 as submitted by Councillor Wendy

Brunetta for her attendance at the RRDMA Annual General Meeting held virtually on January 15, 2022. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 5.9 Councillor Rick Wiedenhoeft ROMA Per Diem Claim
-approval of this Report will agree to the Administration & Finance Executive Committee recommendation to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$320.00 as submitted by Councillor Rick Wiedenhoeft for his virtual attendance at the ROMA Conference. This item was pulled from the consent agenda. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.
- 5.10 Award of Tender 2021-OF-18 - 3 Year Sanitary Sewer Cleaning and CCTV Inspection Program
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that:
1.Award Tender 2021-OF-18 - (3) three-year Sanitary Sewer Cleaning & CCTV Inspection Program to Wessuc for \$213,610.15 which includes HST.
2.That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.
- 5.11 November 2021 Drinking Water Systems Monthly Summary Report
- approval of this report will accept the November 2021 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.
- 5.12 December 2021 Drinking Water Systems Monthly Summary Report
- approval of this report will accept the December 2021 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.

6. Administration and Finance Division:

- 6.1 CAO Performance Appraisal
approval of this report will agree with the recommendation of the HR Manager that Council selects the following members for the purpose of reviewing the process of the CAO Performance Appraisal being
1. Mayor Caul
2. Councillor McTaggart
3. Councillor Brunetta
The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

7. Community Services Division:

- 7.1 Memorial Sports Centre (MSC) – Canteen Agreement
- approval of this report will agree with the recommendation from the CAO to enter into the agreement with Tess's Kitchen to operate canteen at the Memorial Sports Centre until April 30, 2022; and further that the Mayor and Clerk be authorized to sign the agreement on behalf of the Corporation of the Town of Fort Frances. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

8. Operations and Facilities Division:

- 8.1 Award of Tender 2022-OF-01 – Supply of Various Vehicles
-approval of this report will agree with the recommendation from the Manager of Operations and Facilities to ensure the following:

1. That the purchase of two (2) ½ ton extended cab four-wheel drive pickup trucks be awarded to Fort Frances GM at a cost of \$94,290.82 including the Town's portion of HST.
 2. That the purchase of one 5000 series regular cab four-wheel drive pickup truck with dump box be awarded to Sunset Country Ford at a cost of \$81,256.38 including the Town's portion of HST.
 3. That budget shortfalls be funded from the respective reserve funds or through year end surplus.
- That Mayor and Clerk be authorized to enter into a purchase agreements with Fort Frances GM and Sunset Country Ford. The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

9. General:

- 9.1 Mayor Caul Acknowledgment
Mayor Caul read an acknowledgment to resolve the litigation between Councillor Judson and Mayor Caul.

10. Information:

- 10.1 The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.

OLT Case No. 21-001133 Interim Order of the Tribunal -

- 10.2 PDEC Stats Reports - Positive outcome re Snowmobile bylaw. Minor issues noted and has worked with OPP on those issues.. Report accepted as presented.
- 10.3 January 2022 Building Statistics
- 10.4 MSC Membership Statistics from August 2021 through December 2021
- 10.5 Fire Rescue Report - Chief Moffat provided a verbal summary of the December and January reports.
- 10.6 Municipal Drinking Water License Appeal Notice of Decision
- 10.7 Water and Sewer Statistics 2021
- 10.8 Operations and Facilities Division - Environmental Area - Operations Statistics - November 2021
- 10.9 Operations and Facilities Division - Environmental Area - Operations Statistics - December 2021

11. ADJOURNMENT

- 11.1 The meeting adjourned at 6:15 p.m.

- 211 Behan - Hallikas THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED