

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #008

May 22, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on May 22, 2019 from 8:30 a.m. to 10:25 a.m.

PRESENT: Chairperson R. Wiedenhoeft, Councillor Mike Behan and Travis Rob

ALSO PRESENT: Mayor June Caul, Audrey Livingstone (8:41 a.m. to 9:15 a.m.)

#### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

#### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on April 17, 2019 - the minutes were approved as circulated.

#### **4 Non-agenda Items**

4.1 Succession Planning Water Treatment Plant - R. Wiedenhoeft

#### **5 Items Referred from Council**

5.1 Letter Re: Placement of Recycle Container on Town Land - the administration report was approved as presented.

5.2 Butler Avenue Driveway Request - the administration report was approved as presented.

#### **6 New Business**

6.1 Letter Dated April 29, 2019 from Audrey Livingstone - Re: Sidewalk Damage - the administration report was approved as presented.

6.2 Entering into an Alternate Locate Agreement with Union Gas - the report was approved

as presented.

- 6.3 Municipal Asset Management Program Agreement - the administration report was approved as presented.
- 6.4 January 2019 Drinking Water Systems Monthly Summary Report - the water summary report for January 2019 was approved as amended.
- 6.5 February 2019 Drinking Water Systems Monthly Summary Report - the water summary report for February 2019 was approved as presented.
- 6.6 March 2019 Drinking Water Systems Monthly Summary Report - the water summary report for March 2019 was approved as presented.

## **7 Information**

- 7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2019 - the statistics report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics - February 2019 - the statistics report for February 2019 was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Operations and Facilities Division - Public Works Area - Operations Statistics - March 2019 - the statistics for March 2019 were reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Overtime Summary - the summary was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Operations and Facilities Division - Environmental Area - Operations Statistics January thru April 2019 - the Environmental Statistics for January to April 2019 were reviewed and will be forwarded to Council as information only. No action required.
- 7.6 Fort Frances Wastewater Treatment Facility March 2019 Monthly Report - the March 2019 monthly report was reviewed and will be forwarded to Council as information only. No action required.
- 7.7 2018 Performance Report for Fort Frances Sewage Treatment Plant - the Performance Report was reviewed and will be forwarded to Council as information only. No action required.

- 7.8 Airport Statistics 2019 - the airport statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7.9 Tonnage at the Landfill Site updated May 16, 2019 - the Landfill stats were reviewed and will be forwarded to Council as information only. No action required.
- 7.10 Sewer and Water Data for 2019 - updated May 15, 2019 - the Sewer and Water data were reviewed and will be forwarded to Council as information only. No action required.

**8 Adjourn / Next Meeting Date**

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities