

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
February 2018

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2017	2018
WSIB	0.00	0.00
WI/LTD	12.00	0.00
SICK DAYS	13.38	9.94
COMPASSIONATE LEAVE	10.00	5.00
FLOATERS	8.00	9.00
VACATION	16.63	14.56
BANKED TIME USED	5.63	11.63
OFF	0.00	0.63
STATUTORY HOLIDAYS	26.00	27.00
TOTAL	91.64	77.76

OVERTIME HOURS

Equivalent Straight Time Hours:

	2017	2018	2017	2018
	Feb	Feb	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	2.50	0.00	2.50	5.00
ENGINEERING	0.00	2.00	0.00	2.00
INTERDEPARTMENTAL	0.75	2.00	0.00	2.00
PRIVATE WORK	0.00	0.00	3.00	3.00
RECYCLE/GARBAGE	0.00	0.00	9.25	8.00
ROADS	63.00	125.25	172.25	157.75
SEWER COLLECTION	17.50	38.75	39.50	75.50
SIDEWALKS	3.00	12.00	42.00	18.00
STORES	0.00	0.00	16.75	6.00
VEHICLE & EQUIPMENT	0.00	8.00	4.00	24.00
WATER TREATMENT PLANT	82.25	14.00	14.00	30.00
WATER DISTRIBUTION	48.50	84.50	34.75	97.75
TRAINING	0.00	0.00	2.25	0.00
TOTAL	217.50	286.50	340.25	429.00

TRANSPORTATION REPORT

FEBRUARY 2018

ROADS:

Storm Water Management – Urban:

Storm Water Management - Rural:

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required

Loose Top Maintenance:

Roadside Maintenance:

Winter Control:

- Two (2) events – February 20th and 24th
- Plowed all roadways and lanes as required
- Sanded/salted roads as required
- Continued removing snow from intersections and lane entrances
- Removed snow from Fire Hydrants
- Removed snow from downtown area, municipal parking lots and OPP parking lot twice
- Removed snow from the 500 and 600 block of Scott Street
- Removed snow from 4 lane highway from Central Avenue to McIrvine Road
- Removes snow from cul-de-sacs

Traffic Operations:

- Repaired and replaced signs as required.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Plowed all yards as required

Private Work:**Sidewalks – Winter:**

- Cleaned snow and ice from Civic Centre sidewalks and applied ice melt as required
- Cleaned snow from underpass sidewalk and downtown corners and applied ice melt or sand/salt as required.
- Plowed all sidewalks as required.

Sidewalks – Summer:**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required.

Interdepartmental:

- Scott Gosman supplied coverage for vacation at the Airport on February 12th and 13th and again from February 20th to 23rd and on February 27th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded commercial recycling bin as required
- Cleaned up recycling yard as required.

Training:**Health & Safety:**A handwritten signature in blue ink, appearing to read "Milt Strachan", with a stylized, cursive script.

Milt Strachan,
Superintendent of Transportation