

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 009

June 16, 2020

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre and virtually to members off-site on June 16, 2020 from Noon to 12:28 p.m. Roll call was completed by Councillor W. Brunetta to confirm all attendees.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, J. Holliday, Deputy Treasurer, T. Moffit, Fire Chief/CEMC (Noon - 12:12 p.m.), J. Hughes, IT Manager, K. Lawson, Deputy Clerk

1. **Call to Order - Noon**
2. **Disclosure of pecuniary interest and the general nature thereof - None identified**
3. **Approval of Previous Committee Minutes**

3.1 Session No. 8 dated June 2, 2020.

Hallikas-Judson: Approved as presented.

CARRIED

4. New Business

- 4.1 P.O.A. Audited Statements for the year ending December 31, 2019.
- D. Galusha, Treasurer provided an overview of the audited statements as prepared by BDO Canada LLP. Committee recommended authorizing acceptance of the Provincial Offences - Fort Frances Court Services Area Trust Fund for the year ended December 31, 2019.

5. Information

- 5.1 Fort Frances Fire & Rescue Services - May 2020 Report.
T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of the report.
Received as information.

- 5.2 2020 General Fund Budget - May 31, 2019 vs Actual to May 31, 2020.
D. Galusha, Treasurer provided an overview of the report. Received as information.
- 5.3 2020 Draft Sewer Fund Budget - May 31, 2019 vs Actual to May 31, 2020,
D. Galusha, Treasurer provided an overview of the report. Received as information.
- 5.4 2020 Draft Water Fund Budget - May 31, 2019 vs Actual to May 31, 2020.
D. Galusha, Treasurer provided an overview of the report. Received as information.

6. Adjourn 12:28 p.m./ Next Meeting Date - July 7, 2020

Executive Committee Chair

D. Brown, CAO