



FORTFRANCES
BOUNDLESS

2021 CAPITAL FINANCING

ADMINISTRATIVE REPORT

Date: 2022-03-28
From: Dawn Galusha, Treasurer
To: Committee of the Whole
File Number: TRE 2022-13

1. ISSUE

Some Capital expenditures end up costing more than the budgeted allocation each year. It is typical that the majority of these items have been presented and approved through Council separately, but approval of additional reserve fund requirements to fund 2021 final Capital expenditures is required.

2. STRATEGIC IMPACT

N/A

3. OPTIONS & ALTERNATIVES

Authorize the approval of the additional Reserve Fund allocations based on the attached Balancing report.

4. ADMINISTRATIVE RECOMMENDATION

RECOMMENDED THAT the Committee of the whole approves the additional Reserve Fund allocations to fund the remaining Capital expenditures in the amount of \$174,818.03 from Reserve Funds as indicated in the report;

AND FURTHER THAT it is noted that the total reserve fund allocation is \$1,760,887.87 lower than the budgeted amount.

5. ANALYSIS

The attached 2021 Capital & Reserve Fund Balancing report lists the budgeted reserve fund allocations for the individual projects/purchases, the Capital expense to December 31/21, other sources of revenue received, amount of reserve funds allocated to date, and the remaining funds required for financing the Capital Fund. The second-last column (light green column) is the difference between the Reserve Fund allocation as per approved Capital Fund budget and the total Reserve Funds to support the Capital Fund. This indicates that overall, the Reserves Funds required to fund capital is \$1,760,887.87 less than the 2021 budgeted Reserve Fund allocation resulting from projects/purchases that were not completed, or the projects/purchases came in under the budget amount. In addition, for Disaster Recover, Fence for Standby Generator, Erin Crescent, and Docks projects there are transfers from the revenue fund totaling \$72,996.35 to cover internal costs, including salaries, benefits and equipment used.

Reserve Funds allocated to finance 2021 Capital less Reserve Funds Actual to December 31, 2021 is \$2,221,653.65 and the additional Reserve Funds required to finance the balance of

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the projects/purchases for 2021 is \$174,818.03 as follows:

Project	Amount	Reserve Fund
Fire Hall Rooftop Unit- Emergency Repair	\$11,498.88	Corporate Buildings
Fire- Battery Operated Positive Pressure Fan	2.47	Corporate Projects
Fire Hall Concrete Aprons in front of Doors	18,148.80	Corporate Buildings
Sand Truck Replacement	7,875.27	Vehicles & Equipment
Loader Replacement	10,094.37	Vehicles & Equipment
Scott Street Reconstruction	3,003.76	Corporate Projects
Large Storm Sewer Spot Repair	47,303.93	Corporate Projects
Sidewalks- Kings Hwy to FFHS along McIrvine Rd	34.52	Corporate Projects
Sidewalks- Scott St	165.36	Corporate Projects
Sidewalk along Keating Avenue	14,622.54	Corporate Projects
Parks Lawnmowers	3,995.17	Vehicles & Equipment
Airport Lawnmowers	6,168.86	Vehicles & Equipment
Fitness Equipment- Spin Bikes	47,560.00	Vehicles & Equipment
Museum Humidifiers	4,344.10	Corporate Buildings
	<u>\$174,818.03</u>	

6. HISTORY

The 2021 Capital Budget in total was \$13,303,569 with intended financing of \$3,706,053 from Corporate Reserve Funds, use of Federal Gas Tax Reserve Funds (\$448,340), and the balance of funding from Federal & Provincial Grants, contributions from others and Water and Sewer Rates and Reserve Funds (\$2,130,491).

7. CONSULTATION

N/A

8. SUPPORTING DOCUMENTS

- (1) 2021 Capital & Reserve Fund Balancing Spreadsheet