

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 4  
ANNUAL GENERAL  
MEETING

December 10, 2020

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre and Virtually on December 10, 2020 from 12:04 p.m. to 12:25 p.m.

PRESENT: G. McBride, Chairperson, C. Mallory, Vice Chairperson, D. McTaggart, C. Gray, G. Beadle, Councillor W. Brunetta, Councillor A. Hallikas

ALSO PRESENT: F. Sinninghe, Financial Analyst, S. Weir, Integrated Services Manager - Housing, RRDSAB, L. Slomke, Clerk, K. Lawson, Board Secretary

**1. Call to Order - 12:04 p.m.**

K. Lawson, Board Secretary will open the floor for nominations.

- this item was moved to the end of the agenda to accommodate all members.

**1.1 Appointment of Officers for 2021:**

President/Chair:

Vice-President/Vice Chair:

Treasurer:

Secretary: Effective December 15, 2020 - Karen Haney, Deputy Clerk

A call went out for nominations for Officers and the result was status quo.

McTaggart-Beadle: THAT the following appointments be approved for the year ending December 31, 2021:

1) President/Chairperson: Gordon McBride

2) Vice-President/Vice Chairperson: Charleen Mallory

3) Treasurer: Camie Gray

AND FURTHER that Karyn Haney, Deputy Clerk is confirmed as Secretary to the Board

CARRIED

**2. Disclosure of pecuniary interest and the general nature thereof - no matters identified**

**3. Approval of Agenda as presented.**

**3.1 Annual General Meeting dated December 10, 2020.**

McTaggart-Beadle: THAT the December 10th, 2020 agenda as prepared be approved as presented.

CARRIED

**4. Approval of Previous Minutes**

**4.1 Session No. 3 dated September 17, 2020.**

McTaggart-Beadle: THAT the minutes of the Board Meeting dated September 17, 2020 be approved as presented.

CARRIED

**5. Matter arising from the Minutes**

- 5.1 Corporate Presentation from Marc De Leeuw, CFA, Encasa Financial Inc.  
- due to a scheduling issue, Mr. DeLeeuw is unable to attend. He will be in attendance at the March 18, 2021 meeting to make his presentation.

## 6. New Business

- 6.1 Appointment of Auditors for the Current Year.  
Sandra Weir, RRDSSAB confirmed that they will be using BDO Canada LLP as their auditors.

McTaggart-Beadle: THAT the Board of the Fort Frances Municipal Non-Profit Housing Corporation appoint BDO Canada LLP as auditors for the year ended 2020.

CARRIED

- 6.2 2020 Year End Submission Requirements Letter for Fort Frances Municipal Non-Profit Housing Corporation, the Implementation Guide to Ontario Social Housing Annual Information Return, and an electronic copy of the AIR.  
- These items were provided for information purposes. Board Secretary advised that the meeting template may have to be adjusted to provide for the signing of this legislatively required form.

- 6.3 Current Year 3rd Quarter Financial Statements.  
Month Ending August 31, 2020;  
Month Ending September 30, 2020;  
Month Ending October 31, 2020.

McTaggart-Beadle: THAT the financial statements for the months ending August 31, 2020, September 30, 2020 and October 31, 2020 be approved as presented by Rainy River District Social Services Administration Board.

CARRIED

## 7. Standing Items

- 7.1 Agenda Template.  
- received as information.

## 8. Adjourn / Next Meeting Date - March 18, 2021

The meeting adjourned *sine die* at 12:25 p.m. with the next meeting scheduled for March 18, 2021.

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President / Chairperson

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Secretary