

August 18, 2014

Report To: Mayor and Council

From: Travis Rob



**RE: 2014 Surplus Asset Sale**

This year the Town of Fort Frances will again be putting up for sale old, obsolete, and no longer used materials, equipment and vehicles. In July all departments we asked to take stock of items that were no longer used or needed and provide a listing. 28 items were submitted, see list attached, as surplus and Council must declare these items.

Once these items are declared surplus, the following procedure will be utilized to dispose of the items:

- 1) Advertise in the Fort Frances Times - sale of obsolete materials, equipment and vehicles. All items will be posted online for the public to view.
- 2) People can submit bids on any or all items. Forms will be provided at the Civic Centre, 320 Portage Avenue.
- 3) The bids will be publicly opened in the committee room.
- 4) Payment will be due prior to removing any items from the Town's property.
- 5) Successful bidders will have two weeks to pick up their items.
- 6) Where no bids are received for a certain item, if possible these items will be recycled and if not they will be disposed at the Town's landfill site.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', written over a horizontal line.

Travis Rob, EIT  
CBO, Facilities/Special Projects Coordinator

**Council Approval of this report will insure:**

1. That the 28 obsolete items outlined on the attached spreadsheet be declared surplus.
2. That the above-mentioned procedure will be used to dispose of these surplus materials, equipment and vehicles in the near future

2014 Town of Fort Frances Surplus Assets Sale Items				
ITEM #	DESCRIPTION	LOCATION (for viewing)	CONTACT	PHONE #
1	BIO Circle Parts Cleaner	Public Works-900 Wright Ave	Gerry Hawley	274-2036
2	250W High Pressure Sodium Pendant Light Fixture - New in box	Public Works-900 Wright Ave	Gerry Hawley	274-2036
3	250W High Pressure Sodium Pendant Light Fixture - New in box	Public Works-900 Wright Ave	Gerry Hawley	274-2036
4	1996 Ford F-150 1/2 Ton Truck - VIN# 2FTEF15YXTC A50166	Public Works-900 Wright Ave	Gerry Hawley	274-2036
5	2001 Ford F-250 3/4 Ton Crew Cab Truck - VIN# 1FTNW20L6IEC89612	Public Works-900 Wright Ave	Gerry Hawley	274-2036
6	1988 Ford F-150 Super Crew - VIN # 2FTJW35H7JCB06832	Parks Board-401 King's Hwy	Gerry Hawley	274-2036
7	WYCO Concrete Vibrator	Public Works-900 Wright Ave	Gerry Hawley	274-2036
8	Gorman Rupp Pump With 15hp Electric Motor	Public Works-900 Wright Ave	Gerry Hawley	274-2036
9	Gorman Rupp Pump With 15hp Electric Motor	Public Works-900 Wright Ave	Gerry Hawley	274-2036
10	Dual Chamber HVAC Blower DELHI Industries Model 212-2 INS	Public Works-900 Wright Ave	Gerry Hawley	274-2036
11	Government Dock Salvage As Where Is - All Items Must be removed no later than November 1	McIrvine Road/Public Works	Gerry Hawley	274-2036
12	15Hp Johnson Outboard - For Parts VIN: C8225382	Fire Hall-320 Portage Ave	Frank Sheppard	274-9841
13	1990 Chevy 1 Ton 4X4 Crew Cab VIN: 1GBJV33K1LF300950	Fire Hall-320 Portage Ave	Frank Sheppard	274-9841
14	Snack and Drink Vending Machine	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
15	Treadmill	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
16	Universal Machine	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
17	Stair Stepper	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
18	Side By Side Fridge	Mem. Sports Centre-720 Scott St	Bob Green	274-4561
19	Taski Bora 12 Vacuum S/N LR41886	Civic Centre-320 Portage Ave	Travis Rob	274-5323
20	Taski Bora Vacuum S/N 157235/05	Civic Centre-320 Portage Ave	Travis Rob	274-5323
21	4 Tables (3' X 4')	Civic Centre-320 Portage Ave	Travis Rob	274-5323
22	2 Tables (3' X 6')	Civic Centre-320 Portage Ave	Travis Rob	274-5323
23	Taski Vento 15C Vacuum S/N 35078	Civic Centre-320 Portage Ave	Travis Rob	274-5323
24	HP Laserjet 1200 Series Black and White Parallel Port Printer	Library - 601 Reid Avenue	Jeremy Hughes	274-9879
25	EPSON TM-T88II Parallel Port Receipt Printer	Library - 601 Reid Avenue	Jeremy Hughes	274-9879
26	EPSON TM-T88II Parallel Port Receipt Printer	Library - 601 Reid Avenue	Jeremy Hughes	274-9879
27	Commercial Cook Stove and Range - Propane	Sunny Cove Camp	Gary Rogozinski	274-9879
28	Commercial Cook Stove and Range - Natural Gas	Sunny Cove Camp	Gary Rogozinski	274-9879