

## REPORT

**TO:** Mayor Avis and Council

**FROM:** Jason Kabel, Manager of Community Services

**DATE:** July 3, 2014

**RE:** **Rainy Lake Triathlon Club Request – Jeff Tilbury**

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At the regular meeting of Council on June 23, 2014, Council referred a request dated June 10, 2014 from Jeff Tilbury, Race Organizer, Rainy Lake Triathlon Club re: 2<sup>nd</sup> Annual Splash and Dash Event – August 17, 2014 to the Community Services Executive Committee for recommendation with input from the Operations and Facilities Executive Committee(attached).


In Jeff Tilbury's letter this year (attached) he addresses the concerns of last year that were brought forward for their proposed Splash & Dash event to be held August 17, 2014. He also puts forth a similar list of requests as last year that the Town assisted with:

- 3 to 4 No Parking signs
- 40 Pylons
- 10 to 12 Road Barricades
- 6 Folding tables and 6 chairs
- 2-3 Lifeguards

The proposed Splash & Dash event is an athletic endeavour that includes two components to the event, a swimming portion and a running portion. The swimming portion is planned to be 700 to 750 meters starting and finishing from the sand shore at The Point Park. After the swim participants will have a transition zone to change into running shoes for the final leg of the event, a 5km run. The run will be along the waterfront to the Marina and back with non-permanent course markings along the way (please see other details attached).

The Community Services Executive Committee recommends to Council to authorize the Rainy Lake Triathlon Club to host their proposed Splash & Dash event on August 17, 2014 at The Point Park as outlined by organizer Jeff Tilbury with the considerations outlined below.

Respectfully Submitted,



Jason Kabel

**Council approval of this report will** authorize the Rainy Lake Triathlon Club to host their proposed Splash & Dash event on August 17, 2014 at The Point Park as outlined by organizer Jeff Tilbury with the following considerations:

- 1) Due to the high water conditions this year that the organizing committee does an assessment of the water conditions and debris near shore and makes every effort to ensure participant safety.**
- 2) Marshals be in place to direct traffic and for participant safety at specified locations (Idylwyld Dr., Overpass, run Turn-around).**
- 3) Barricades be used to identify event space and no parking areas.**
- 4) Town of Fort Frances certified employees act in their capacity as lifeguards on the event day to be included under the Town's insurance policy.**
- 5) The Town of Fort Frances must be named on the event waiver and signed copies of every participant's waiver must be supplied to the Town as soon as possible by event organizers after the event registration is complete.**
- 6) Prior and after the event, all areas should be carefully inspected by Event Organizers and Town staff to ensure there are no obvious hazards (i.e. tripping hazards, sharp objects – especially protruding in beach area where the swimmers will be entering or leaving from, potholes, etc.). A record of the inspection should be kept for as long as possible. If there are any hazards that cannot be fixed by staff prior to the event they should be well marked. The inspection reports should include any temporary measures put into place and when the situation was rectified.**
- 7) The Rainy Lake Triathlon Club provide proof of 3rd party liability insurance to the Community Services Division at least 1 week prior to the event.**
- 8) If the beaches at the Point Park are still closed by the Northwestern Health Unit due to high water conditions on the event date, August 17, than the Town suggests that an alternate date be established.**

July 2nd, 2014

Report To: Community Services Executive Committee

From: Operations & Facilities Executive Committee

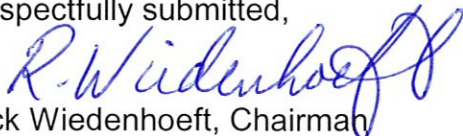
**SUBJECT: 2nd Splash & Dash Event – Set For Sunday August 17, 2014**

The Operations & Facilities Executive committee was to provide input to the lead executive committee, the Community Services Executive committee in regards to the proposed 2nd Splash and Dash event.

The Operations & Facilities Division staff has reviewed the information outlined in Mr. Jeff Tilbury's letter dated June 10, 2014 in regards to the road and sidewalk infrastructure. See attached copy of the letter. There are a couple of issues;

- 1) **There is no sidewalk on Lake Road between the intersection of Highway 11 and intersection of Idylwild Drive and a section of Highway 11 from the overpass structure to intersection of Lake Road.** There are no concerns as Marshals will be utilized along these sections of roadways to ensure participants safety.
- 2) **Provide temporary no parking signs & poles-** it is suggested that barricades be utilized instead of temporary no parking signs. The O & F division staff do not work on the weekends and will deliver the barricades to the transition zone on Friday August 15, 2014. The race organizers will be responsible to set-up and take down the barricades for the event. The barricades will be transported back to the public works yard by town staff on Monday August 18, 2014.
- 3) **Supply of 12 Barriers and 40 Pylons** - due to the state of emergency as a result of high water levels of the Upper River and Rainy Lake, it might be difficult to supply the requested quantity of barriers and pylons. However, will try to supply the requested quantities.
- 4) **Beaches Closed at Point Park** - Presently the Northwest Health Unit have the beaches closed down at the Point Park until further notice. Depending on the decrease in water elevation of Rainy Lake over the next month or so the beaches might still be closed for the event day. If the beaches are still closed the Town suggests that an alternative date be established after the August 17 scheduled event day.

Respectfully submitted,



Rick Wiedenhoeff, Chairman  
Operations & Facilities Executive Committee

June 10, 2014

Jason Kabel  
Manager of Community Programs  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ont. P9A 3P9



Dear Mr Kabel:

I look forward to working with you again this year in order to host the Second Splash and Dash event on August 17, 2014 at the Point Park. As you know the event consists of a swimming and running portion to it. This year we will again be having a swim of 750 meters for adults and introducing a 300 m swim for youth (ages 12 to 15), and we would like to set up the swim course to start and finish near the public dock by the Rendez-Vous. After completing the swim, participants will make their way to a transition zone to change into running shoes and then do a 3km run youth and 5 km run adults (out and back) along the water front turning around at the Sorting Gap Marina. Course markings will not be permanent, marking will consist of flags or arrows which can be removed after the event. Any marking on the road will be done in marking chalk that will disappear after a few days of weather.

As we are seeking different options for insurance or sanctioning through Ontario triathlon I would like to request that the Town donate as sponsors of the event the use of their lifeguards. Under Ontario Triathlon Guidelines, 2 guards are required for every 50 participants, and 1 guard for each additional 50 athletes in the water. It is likely that we would not need more than 3-4 guards. Lifeguards will be on duty to watch the swimmers and marshals will be set up to watch and assist runners on the run course. As mentioned we are looking at options for sanctioning and will provide the necessary insurance certificates as required once they are in place. All participants will be required to sign a legal waiver indicating that they are aware of the risks involved in participating and agree not to take any legal action against or hold anyone liable should anything negative happen to them during the event. We will have persons trained in First Aide on site and will notify the Ambulance, police and fire services of the details and date of the event.

I would ask is if the town would allow me or put up no parking signs in the evening before the event along Lake Road, where it ends at the Public dock to where it meets with Idylwild Drive. This would be to ensure that we can utilize this area for the transition zone run course and finish area on event day.

The last request is to seek your approval and permission to utilize the Point Park, use the sidewalk to traverse over the Hwy 11 over pass and to utilize the paths along the water front for the run section, for this event. As required from last years event we will ensure the following stipulations are followed

1. Marshalls are in place to direct traffic and for participants safety at specified locations (namely Idylwyld Dr, Overpass, run and Turn arounds).
2. Barricades will be used to identify event space and no parking areas.

3. Town of Fort Frances be named on event waiver copies provided to the town post event.
4. Certificate of insurance will be provided to the Town pre event.

Please review the information attached which outlines all courses and routes that are being proposed for this event. Should we get Ontario Tri sanctioning all courses will meet the requirements set out under this sanctioning.

I have also sent letters to the Chiefs and councils of the Treaty 1 Bands to seek their acknowledgement of this event at Point Park.

It would also be appreciated if we could borrow from the town the following items:

- 3 to 4 No Parking signs
- 40 Pylons
- 10 to 12 Road Barricades
- 6 Folding tables and 6 chairs.

As this is year 2 of a 3 year plan to build the event into a Sprint distance triathlon for 2015, I also look forward to working with you and the Town of Fort Frances into the future to make this plan a reality.

Should you have any questions or concerns, or require any further information please contact me at 274-6848 or email [jwilson@shaw.ca](mailto:jwilson@shaw.ca)

Sincerely

Jeff Tilbury

Race Organizer.

Rainy Lake Triathlon Club.