

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 11

May 21, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on May 21, 2019 from 12:01 p.m. to 12:19 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, A. Bisson, Deputy Treasurer and K. Lawson, Deputy Clerk

REGRETS: D. Galusha, Treasurer

1. **Call to Order 12:01 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - No matters identified.**
3. **Disclosure of pecuniary interest and the general nature thereof**
  - 3.1 Councillor Wendy Brunetta disclosed an interest in agenda item 6.1 stating that the NOMA Meeting and Conference Travel Expense and Per Diem was hers. She turned that Chair over to Councillor Andrew Hallikas when the matter was presented and did not participate in any discussion.
  - 3.2 Councillor Andrew Hallikas disclosed an interest in agenda item 6.2 stating that the NOMA Meeting and Conference Travel Expense and Per Diem was his. He did not participate in any discussion of the matter.
  - 3.3 Councillor Douglas Judson disclosed an interest in agenda item 6.3 stating that the NOMA Meeting and Conference Travel Expense and Per Diem was his. He did not participate in any discussion of the matter.
4. **Approval of Previous Committee Minutes**
  - 4.1 Session No. 10 dated May 7, 2019.

Hallikas-Judson: Approved as presented.
5. **In-Camera - no matters identified.**

CARRIED

## **6. New Business**

- 6.1 Councillor Wendy Brunetta - NOMA Annual Meeting and Conference Travel Expense and Per Diem.  
- committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$691.80 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Annual Meeting and Conference in Thunder Bay on April 23-26, 2019.
- 6.2 Councillor Andrew Hallikas - NOMA Annual Meeting and Conference Travel Expense and Per Diem.  
- committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$660.00 as submitted by Councillor Andrew Hallikas for his attendance at the NOMA Annual Meeting and Conference in Thunder Bay on April 23-26, 2019.
- 6.3 Councillor Douglas Judson - NOMA Annual Meeting and Conference Travel Expense and Per Diem.  
- committee recommended approval of the Travel Expense and Per Diem claims in the amount of \$372.00 as submitted by Councillor Douglas Judson for his attendance at the NOMA Annual Meeting and Conference in Thunder Bay on April 23-26, 2019.
- 6.4 Radio Graduation Greetings Request.  
- committee recommended receiving the advertising request from 93.1 the Border with no further action.
- 6.5 Ontario Regulation 284/09 - Budget Matters.  
- A. Bisson, Deputy Treasurer provided an overview of the report. Committee recommended receiving the Ontario Regulation 284/09 disclosure report for the 2019 Operating Budget as presented.

## **7. Adjourn 12:19 p.m./Next Meeting Date - June 4, 2019**

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Executive Committee Chair

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D. Brown, CAO