

# ADMINISTRATIVE REPORT

**Subject:** By-Law Enforcement Officer  
**Date:** 2022-05-09  
**To:** Committee of the Whole  
**From:** Alysha Hansma, Human Resources Manager



## ISSUE

Recruitment for vacant By-Law Enforcement Officer position and selection of candidate Mark Bridge for the role.

## ADMINISTRATIVE RECOMMENDATION

It is the recommendation of Administration:

**THAT Council will direct the necessary by-law to be drafted, appointing successful applicant, Mark Bridge, as By-Law Enforcement Officer.**

**FURTHER THAT Council direct the necessary by-law be drafted, appointing successful applicant, Mark Bridge, as Municipal Weed Inspector.**

## STRATEGIC IMPACT

*Objective 9. – Creative Positive Workforce Culture:* As the Town of Fort Frances makes efforts to be an employer of choice, successful recruitment and greater ease in recruiting positions across the organization supports this initiative.

## OPTIONS & ALTERNATIVES

N/A

## HISTORY

The Town of Fort Frances posted the vacancy for the By-Law Enforcement Officer position on March 14, 2022 with a closing date of March 25, 2022.

## ANALYSIS

The Personal Selection Committee has recommended that Mark Bridge be hired for the position of By-Law Enforcement Officer, with an effective date of May 24, 2022. To allow him to serve in this capacity, a By-Law is required to allow him to act in this capacity.

## **CONSULTATION**

- Personal Selection Committee
  - Faisal Anwar, Chief Administrative Officer
  - Gabrielle Lecuyer, Municipal Clerk
  - Alyssa Hansma, Human Resources Manager
- Patrick Briere, By-Law Enforcement Officer

## **SUPPORTING DOCUMENTS**

N/A