

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #18

December 2, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on December 2, 2019 from 8:30 a.m. to 9:36 a.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, C. Vangel, CBO/Planner, P. Briere, Committee Secretary

**1. Call to Order - 0830am**  
Session #18

**2. Disclosure of pecuniary interest and the general nature thereof**  
None.

**3. Approval of Previous Committee Minutes**

- 3.1 Approval of Previous Committee Minutes.  
- Approved as presented.

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

- 4.1 Additional Materials distributed by Councillor Judson for Item #6.2. Copies of materials added to the PDEC Meeting file for 2019.

**5. In-Camera**  
None.

**6. Items Referred from Council**

- 6.1 Request from R. Socholotuk - Amend Off-Road Vehicles By-Law.  
- A discussion was had on this item and information with input from the other Executive Committees. The Planning & Development Executive Committee is recommending that Council accept the request letter and forward it to the Strategic Plan for further review and consideration.
- 6.2 Plastic Bag Ban By-Law.  
- An overview of the request was presented and a discussion was had regarding the proposed By-Law. Additional materials were distributed at the start of the meeting and was added to the agenda. The Planning & Development Executive Committee is recommending to refer this item to the next PDEC & OFEC Meetings to allow ample time for Administration to review and provide comment.

**7. New Business**

- 7.1 Site Plan Control - 737 Scott Street (Storage Garage & Parking Lot).  
- An overview of the project and Site Plan was presented to the Committee from Administration & RRDSSAB Staff in attendance. A request was made from RRDSSAB to postpone the Site Plan Control Agreement until construction of the driveway, grading portion of the project is being done. The Planning & Development Executive Committee is recommending that Council approve the report as presented and ensure that a Site Plan Control Agreement is in place prior to anymore work being completed on the project.

**8. Outstanding Items**

- 8.1     Brewery Definitions & Zoning - Zoning By-Law Amendments.  
- A review of the item was provided by Administration and a discussion was had on the proposed By-Law Amendments. The Planning & Development Executive Committee is recommending that Council approve the amendments with some minor housekeeping changes to the wording.
  
- 8.2     Second Units - Zoning By-Law Amendment.  
- An overview of the report was provided by Administration and a discussion was had on the item. The Planning & Development Executive Committee is recommending that Council approve the report with the discussed minor housekeeping wording changes to the Amendments.

9.     **Information**  
None.

10.    **Non-agenda Items**  
None.

11.    **Adjourn / Next Meeting Date - 0936am**  
January 2020.

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Executive Committee Chair

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Secretary, Planning & Development Executive  
Committee