

Date: March 1<sup>st</sup>, 2022

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

RE: February Activities for By-Law Enforcement Department.

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Please see the below information for the month of February activities for this department.

**Operational Constraints**

- Only 1 Officer.
- Parking Meter in Portage Ave Lot Down.

**February 2022**

**Animal Pound Statistics**

Impounded Dogs	0
Impounded Cats	0
After Hours Visits	0
Total Shelter Visits for Month 8	

**Monthly Parking Statistics**

Tickets for Month	0
Tickets by OPP	0
Monthly Total	0
Yearly Total Issued	0

**Daily Activities completed by By-Law Officers.**

- Animal Pound Activities.
- Pawn Shop Visits.
- Checking Parking Equipment (Repairs/Maintenance to Meter Equipment).
- Garbage Collection Issues.

**Other Duties Completed by By-Law Officers**

- Month End Office Reports.
- OPP Monthly Parking Stats.
- Emergency Management COVID-19 Response.
- Emergency Management COVID-19 Provincial Response.
- Sr. Manager's Meetings regarding COVID-19 Updates.
- Rainycrest Boiler Incident (MECG Response).
- Amethyst Sector (Emergency Management) CEMC Bi-Weekly Calls.
- MECG Meetings.
- JHSC Activities & Monthly Inspections.
- Monthly Activities Reporting to PDEC.
- OFMEM - EEPMO Project Meetings.
- Maintain/Attend Town Vehicle's in Parking Lot (Civic Centre).
- Preparing for Annual By-Law OPP Memorandum Review.
- Request Best for Kitty.
- Taxi Licensing Renewal Process Ongoing.
- Business Licensing Process Ongoing.

- JHSC Workplace Investigation.
- JHSC Workplace Concern.
- Smoking Enforcement around Sports Centre during Tournaments.
- Assisting in hiring process of second enforcement officer.

Occurrence Type (Complaints & Information)	Calls for Complaints/ Information
Nuisance (Includes Inquiries)	5
Traffic By-Law (Includes Inquiries)	4
Animals (Includes Inquiries)	6
Business Licensing (Includes Inquiries)	20
Property Standards (Includes Landlord/Tenant & Grass Cutting)	2
Taxi (Includes Inquiries)	3
Off-Road Vehicles By-Law (Includes Inquiries)	2
Moving Permits (Includes Inquiries)	1
Smoking By-Law & Cannabis (Includes Inquiries)	3
Heavy Trucks (Includes Inquiries)	2
Waste Management (Includes Asselin Forms)	8
Fences (Includes Inquiries & Pools)	1
COVID Legislation/Vaccination	2
OPP Call Outs/Questions	0
Building Code/Zoning Issues (Includes Tents, Trailers, etc).	0
Noise Issues (Includes Inquiries)	4
Fire Issues (Includes Inquiries)	0
Sign By-Law (Includes Inquiries)	4
Single Use Plastics (Includes Inquiries)	1
Snow (Issues & Inquiries)	20
Snowmobile By-Law (Includes Inquiries)	6
Deer Feeding (Includes Inquiries)	4
<b>TOTAL CALLS FOR SERVICE</b>	<b>98</b>

Respectfully submitted,

Original Signed By  
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MLEO/Alternate CEMC/Public Information Officer, Planning & Development Division  
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