

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #012

June 22, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on June 22, 2016 from 8:37 a.m. to 9:50 a.m.

PRESENT: Doug Kitowski, June Caul and Doug Brown

ALSO PRESENT: Mayor Roy Avis and Guests Mr. & Mrs. Haukass (8:37 a.m. to 9:10 a.m.)

**1. Call to Order**

The meeting was called to order at 8:37 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the meeting of this Committee on June 8, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

4.1 Sanitary and Sewer Infrastructure - Colonization Road East

4.2 Mr. & Mrs. Haukaas - drainage issue

**5. New Business**

5.1 Purchase of Traffic Logix SafePace 450 Radar Speed Sign - the administration report was reviewed and will be forwarded to Council for approval.

5.2 Tender - Selection of Municipal Special or Hazardous Waste (MSHW) Service Provider to Host a Household Hazardous Waste Drop off Day Event in 2016 - the administration report was reviewed and will be forwarded to Council for approval.

5.3 May 2016 Drinking Water Systems Monthly Summary Report - the May 2016 Drinking Water Systems Monthly Summary Report was reviewed and will be forwarded to Council for approval.

**6. NON-AGENDA ITEMS**

6.1 Sanitary and Sewer Infrastructure - Colonization Road East - the Operations and Facilities Manager handed out an administration report. After a lengthy discussion the report will be revised to include the following recommendations:

1. That the Town would be responsible for the initial design and installation costs to provide the necessary sanitary sewer infrastructure along Colonization Road East to ensure either 825 and/or 835 Colonization Road East residential properties can connect or tie-in to this new infrastructure in the future.
2. That if a request is received by the Town from either the residential property owner of 825 and/or 835 Colonization Road East to connect to the new sanitary sewer

infrastructure along Colonization Road East that the Town ensure the appropriate sanitary sewer connection fee is charged to recover the initial design and installation costs.

The revised report will be forwarded to Council for approval.

- 6.2 Mr. & Mrs. Haukass - Drainage Issue - property owners of 1234 First Street East - gravel backlane issue - Mr. & Mrs. Haukass gave an in depth presentation on the maintenance of the gravel backlane abutting their property over the years. They are of the opinion that the Town has raised the elevation of the backlane and now the lane is creating a "damming" effect where water is ponding on their property as a result of the increase in elevation of the gravel lane. All members of the Operations and Facilities executive committee were given the opportunity to ask any questions and seek clarification. The Town will investigate the allegation and provide an administration report at the next Operations and Facilities executive committee meeting scheduled for July 6, 2016. Mr. & Mrs. Haukass left the meeting at 9:10 a.m.

**7. Information**

- 7.1 Fort Frances Wastewater Treatment Facility May 2016 Monthly Report - the OCWA Monthly Report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Sewer and Water Data for 2016 - updated May 31, 2016 - the Water and Wastewater Spreadsheet updated May 31, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Aircraft Landings 2016 - as of May 31, 2016 - the Airport Statistics as of May 31, 2016 were reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting was adjourned at 9:50 a.m.

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Executive Committee Chair

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D. Brown, Manager of Operations & Facilities