

October 4, 2021

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: User Fee Bylaw Addition October 2021 for 6.13.7**

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An update to Townshend Theatre user fees.

We are proposing an additional fee be charged as a user fee for events held at the Townshend Theatre to cover the cost of hiring contract vaccination proof checking screeners. This additional fee is necessary to cover the additional costs the Town will incur due to the new Provincial mandate for vaccine proof to attend event space and theatres. The Town cannot allow the users/renters to perform this service and do not have the staff internally to provide the service, thus an outside contractor will need to be obtained. The rate for this service will be set at \$40 per hour.

**Recommendation**

The Community Service Division recommends to Mayor & Council to accept the new proposed fees as presented.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture

<p><b>Council approval of this report will agree to the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.</b></p>
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