

TO: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: November 2, 2016
SUBJECT: Mayor Roy Avis – AMO “What’s Next Ontario” Session Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 and Schedule “B” Travel Expenses of \$105.51 to attend the AMO “What’s Next Ontario” session held in Dryden, Ontario on October 19, 2016 as submitted by Mayor Roy Avis.

Session Expenses

1.	Meals	\$ 51.00
2.	Ground Transportation	54.51
3.	Per Diem (1 day)	<u>150.00</u>
Total Per Diem & Travel Claims		<u><u>\$255.51</u></u>

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’. Council Resolution 612, dated October 11, 2016 authorized Mayor Avis’ attendance with per diem and travel expenses to be reimbursed.