



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/78**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** September 6, 2016  
**SUBJECT:** 2017 Budget Timetable

---

**BACKGROUND**

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2017 Budget Timetable has been prepared based on time lines and experience of previous years.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the 2017 Budget Timetable as presented.

Council Approval of This Report Will Agree to Administration & Finance Executive Committee recommendation to approve the 2017 Budget Timetable as presented.
--

## **TOWN OF FORT FRANCES 2017 BUDGET TIMETABLE**

<b>DATE</b>	<b>RESPONSIBILITY</b>	<b>PURPOSE</b>
September 12, 2016	Council	Approval of Timetable
September 26, 2016	Council	Public Meeting
October 3 - 7, 2016	Executive Committees	Review Information received at Public Meeting
November 21 - 25, 2016	Executive Committees	Review of Division Budgets and Recommendations
December 15, 2016	Administration	Documents to Treasurer
December 30, 2016	Treasurer	Consolidate Budget
January 11 – 13, 2017	Administration	Review
January 23, 2017	Committee of the Whole	Receive Preliminary Budget
January 24, 2017	Administration	Review
February 6, 2017	Special Committee of the Whole	Review/Revisions
February 7, 2017	Administration	Review
February 21, 2017	Special Committee of the Whole	Review/Revisions
February 22, 2017	Administration	Review
March 6, 2017	Special Committee of the Whole	Review/Revisions
March 7, 2017	Administration	Review
March 20, 2017	Special Committee of the Whole	Review/Revisions
March 21, 2017	Administration	Review
April 3, 2017	Special Committee of the Whole	Ratification
April 24, 2017	Council	Public Meeting
April 24, 2017	Council	Anticipated Passage