



Residential Revitalization Grant

If approved, this grant will provide a rebate on any Town service up to a maximum of \$2,000.00.

PROGRAM REQUIREMENTS:

- For the full the property must be residential, the value of the renovation must be \$25,000.00 as determined by a building permit
- The property must be located on existing water and sewer services.
- Landfill cost rebates are eligible for the demolition on a residential property if the intent is to rebuild within two years, the application can be approved at the time that a building permit is issued.
- AND

GENERAL REQUIREMENTS:

- a) The applicant must be the registered owner of the property. An agent may act on behalf of the applicant with required authorization.
- b) Applications shall be submitted on forms provided and supported by documentation as required by the Finance Department.
- c) All applications for assistance under this program will be considered subject to the availability of funding.
- d) The properties must be located within one of the identified Community Improvement Project areas.
- e) Realty taxes, service fees and utilities paid to the Town of Fort Frances or The Fort Frances Power Corp must be paid current on all properties owned by the applicant at the time of the application and throughout the development process. Special consideration may be given to brownfield sites.
- f) Property owners who have previously defaulted under any Town of Fort Frances loans program will not be eligible.
- g) Grants must be approved prior to any work being done to the associated building or property.
- h) The Town of Fort Frances may discontinue any of the Financial Incentive Programs at any time; however, any participants in the program prior to its discontinuation will continue to receive the grants as were determined through agreement for their properties.
- i) The applicant must provide a definite construction start date and construction must be complete within 2 years of the incentive approval.
- j) The total value of funding under any and all programs that may be granted to any individual site shall not exceed the annual value of the tax dollars derived from the re-assessment due to the construction, rehabilitation, renovation or conversion undertaken.
- k) **All fees etc. must be paid first. Grant monies will be reimbursed to acceptable receipts.**
- l) The Town retains the right to assess the reasonableness of costs and which costs are eligible under the terms of the program.
- m) In kind services provided at reduced rates as related to grants programs must be used for the purposes of forwarding the development in the approved application. Expenses incurred for other properties are not eligible expenses.

Services Eligible for Rebate:

- Tipping fees
- Grade set fee
- Fees for services connect
- Driveway crossing approach/entrance fees
- Printing of maps as may be required
- Some application fees for a:
 - Minor Variance
 - Consent
 - Agreements such as
 - Easement
 - Encroachment
 - Other as may be required
- Building Permit Fees:
 - Construction
 - Renovation
 - Alteration
 - Repair
 - Demolition
 - Plumbing

ALL SERVICES MUST BE PAID FOR AT THE TIME OF INVOICE AND WILL BE REPAID UPON REQUEST BY SUBMITTING THE FIP REBATE REQUEST FORM.

ONLY TOWN OF FORT FRANCES FEES ARE ELIGIBLE FOR REBATE

APPLICATION CHECKLIST:

- I have attached forms:
- ☐ Application
 - ☐ A copy of the Building/Demolition Permit
- ☐ I have read and understand both the General and Specific Program Requirements
- ☐ I have completed all sections of this application including the sworn declaration

You may deliver your application in person or send it by mail to:

The Town of Fort Frances
320 Portage Ave.

Fort Frances, ON, P9A 3P9

Or for more information: Phone: (807) 274-3276

FAILURE TO COMPLETE THIS ENTIRE APPLICATION MAY RESULT IN DELAYS IN PROCESSING.



Residential Revitalization Grant

FOR OFFICE USE ONLY
File Number:
File Name:
Date Application Received:
Date Application Complete:

PART ONE ABOUT YOU

APPLICANT INFORMATION:

NOTE: If applicant is not the Owner, a Letter of Authorization from the Owner must be attached

Primary Contact: _____
Registered Owner(s) _____
Address _____
Telephone Number _____ Fax Number: _____
Email: _____

Applicant (Agent): _____
Address _____
Telephone Number _____ Fax Number: _____
Email: _____

PART TWO: ABOUT THE PROPERTY

SUBJECT LAND or HOME:

Legal Description of Lands

Lot No: _____ Plan No: _____

Parcel No(s): _____

Street Address: _____

PART THREE: ABOUT YOUR PLANS
DEVELOPMENT / REDEVELOPMENT PROPOSAL:

Provide a description of the work to be done:

I have a building permit for demolition: YES NO
(Please attach a copy of the permit issued)

Approximate Start Date of: Demolition *if applicable* _____

I have a building permit for construction YES NO
(Please attach a copy of the permit issued)

Approximate Start Date of: Construction: *if applicable* _____

PART FOUR: OTHER INFORMATION

You may provide any other information that may be useful to the Town in reviewing this application and development proposal on an attached page.

**SIGNATURE OF OWNER/AUTHORIZED AGENT
AFFIDAVIT OR SWORN DECLARATION OF APPLICANT**

► I _____ of the _____ of _____ in the _____ of _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true; AND FURTHER acknowledge and consent to the personal information collected be used by or disclosed to any person or public body for the purposes of processing this application. AND FURTHER I have read and understand both the General and Specific Requirements of the Demolition Program and to the best of my knowledge declare that this project satisfies those conditions.

Sworn (or declared) before me _____)

at the Town of Fort Frances, _____)

in the District of Rainy River _____)

this _____ day of _____)

Applicant

Witness

OWNER'S CONSENT OF INFORMATION

Information collected during the processing of this application the application and all supporting documentation is required to be available for public viewing. Complete the consent of the owner concerning personal information as set out below.

I _____, am the registered owner(s) of the land that is the subject of this application, and hereby acknowledge, authorize and consent, for the purposes of the *Municipal Freedom of Information and Protection of Privacy Act*, to the use by or disclosure of my personal information collected for the purposes of processing this application.

Date

Signature of Owner

INTERNAL APPLICATION PROCESS RECORD



**Town of
Fort Frances**

**Residential Revitalization Grant
Demolition, Rebuild, Revitalization**

FOR OFFICE USE ONLY
File Number:
File Name:
Date Application Received:
Date Application Complete:
Approval/Refusal sent Grant Advice:
Project Start Date:
Grant Expiration Date:
SIGNATURE OF APPROVAL:

REQUIREMENTS:

- ☐ Demolition Permit
- ☐ Construction Permit
- ☐ Applicant is the registered owner of the property or has an equitable interest in the property or an agent with required authorization.
- ☐ Realty taxes are current
- ☐ Service fees and Utilities are current
- ☐ The Fort Frances Power Corp payments are current
- ☐ No previous grant defaults
- ☐ Application occurs before demolition start date

GRANT PAYMENTS

Maximum of \$2,000.00

	DATE	AMOUNT	TOTAL REMAINING
1st Payment to applicant:	_____	_____	_____
2 nd Payment to applicant:	_____	_____	_____
3 rd Payment to applicant:	_____	_____	_____