

**From:** [Jessica at The Window & Door Store](#)  
**To:** [Jason Kabel](#)  
**Cc:** [Stephanie Mann](#); [jillian@calderlawoffice.ca](mailto:jillian@calderlawoffice.ca)  
**Subject:** RE: Gymnastics  
**Date:** May-03-19 9:57:39 AM  
**Attachments:** [Proposed Schedule 2.xlsx](#)

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Good morning Jason. Below is the Proposal for the use of the auditorium. Please note that we are willing to discuss this with the committee to come to an agreement. We really need to secure this space so we can move forward on the planning and ordering of equipment before it is too late. Please let me know if you have any questions. We would really appreciate if we could have a response by the end of next week. I have also attached a copy of the schedule Stephanie has done up based on what is already booked, the Air Cadets use, and the use of the Memorial Sports Center.

### **Proposal for use of Auditorium**

1. Term of Rent – 2 year term
2. Rent – based on regular user from user fee schedule for the Town of Fort Frances \$32.35 per hour. The Proposed Schedule is a draft only and once the Sportsplex is firm on programming for the year, we can tailor the schedule. Base income will be \$32.35 per hour x 15 hours (taking out Sunday completely we are losing that morning for class) = \$485.25 plus HST per week x 4 weeks in a month = \$1941.00 = \$15,528.00 plus HST in revenue for the Town at the very least. Ideally we would like to have closer to 20 hours a week, but that schedule can't be confirmed at this time. Registration numbers for us will have an impact obviously.
3. Scheduling – we are more than happy to work with the scheduler of the auditorium to ensure the classes that are offered by the Town can be accommodated. We will do this for the Fall (September –December) and again for the Winter (January – April) seasons. Ideally this can be completed no later than [August 1<sup>st</sup>](#) of the year to ensure we are able to generate a schedule to accommodate athletes registered for our classes.
4. Pre-Scheduled Events – These events are already scheduled for the 2019-2020 year. You can see from the schedule that we have accommodated those events by taking down our equipment for those events. Ideally we would like to not have more than what is already scheduled for this season. If we did have the Saturday/Sunday morning time available we would have class run all day Saturday and a few hours [on Sunday morning](#) prior to taking equipment down for the Air Cadets.
5. Air Cadets – We would like to see if the Air Cadets would agree to having us take our equipment down once a week instead of each time they practice. We feel that this would be a good compromise. We propose to take the equipment down for their practices on Sunday afternoons.

Thank you for your time. Have a wonderful day.

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Jessica Ogden  
The Window & Door Store  
Fort Frances Area Ph: (807)274-0302  
Kenora Area Ph: (807)547-0302  
Toll Free: 1-800-815-2379  
[www.windowdoor.net](http://www.windowdoor.net)