

May 13, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 19-OF-04 – 2019 Capital Facilities Tender

On April 11, 2019 the Town advertised in the Fort Frances Times and on the Town website for their 2019 Capital Facilities Tender to complete various larger capital facility renovations. On April 18th there was a mandatory site meeting held whereby 5 firms were in attendance.

On April 30, 2019 the tenders were opened publicly in the Town of Fort Frances Council Chambers where three bids were received, one from Ed Kaun and Sons, one from FinnWay General Contractors and one from Tom Jones Corporation. As per the procurement policy it is the responsibility of Administration to point out any bid irregularities. Ed Kaun and Sons submitted an amendment to their bid as one of their bid prices was reflected on the bid sheet incorrectly, however their total was correct. This was received prior to closing time. All bidders acknowledged the two addendums and provided bid bonds each totalling 10% of the project as tendered.

Attached to this report you will find an outline of the tender bids compared to budget allocations. Ed Kaun and Sons was the low bidder for the work and the Town has received good service from them in the past with similar projects. Some projects are over budget, some are under, however all projects are funded from the Building Reserve and, for the overall capital program in 2019, we are under budget by \$16,505.63 including a \$15,000.00 contingency allowance and the applicable portion of the Town's HST.

It is the recommendation of Administration to award Tender 19-OF-04 to Ed Kaun and Sons for a total tender price of \$101,455.37 including a \$15,000.00 contingency allowance and the Town's portion of HST. And further that an authorizing by-law be prepared to authorize the Mayor and Clerk to execute the agreement with Ed Kaun and Sons.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of Administration to award Tender 19-OF-04 to Ed Kaun and Sons for a total tender price of \$101,455.37 including a \$15,000.00 contingency allowance and the Town's portion of HST. And further that an authorizing by-law be prepared to authorize the Mayor and Clerk to execute the agreement with Ed Kaun and Sons.