

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 57

October 3rd, 2017

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on October 3rd, 2017 from 12:15 p.m. to 12:47 p.m.

PRESENT: Councillor P. Ryan, Vice Chair; Mayor R. Avis, Councillor W. Brunetta

ALSO PRESENT: L. Lindberg, Treasurer, D. Galusha, Deputy Treasurer and K. Lawson, Secretary

REGRETS: D. Brown, CAO

#### **1. Call to Order**

#### **2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**

#### **3. Disclosure of pecuniary interest and the general nature thereof**

- 3.1 Mayor R. Avis disclosed an interest in agenda item 7.1 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was his. He did not participate in any discussion of the item.
- 3.2 Councillor W. Brunetta disclosed an interest in agenda item 7.2 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was hers. She did not participate in any discussion of the item.
- 3.3 Councillor P. Ryan disclosed an interest in agenda item 7.6 as the Per Diem & Travel Expense for the Northwestern Ontario Municipal Association (NOMA) Conference was his. He turned the Chair over to Councillor W. Brunetta when the matter was introduced and did not participate in any discussion of the matter.

#### **4. Approval of Previous Committee Minutes**

- 4.1 Session No. 56 dated September 18, 2017.

Brunetta-Avis: Approved as presented.

CARRIED

#### **5. In-Camera - none identified.**

#### **6. Items Referred from Council**

- 6.1 Support re: Proposed Changes Under Bill 68 - Out of Court Payments.
  - committee approved supporting the resolutions as passed by the Township of South Stormont and the Municipality of Killarney requesting that the Minister of Municipal Affairs reconsider the proposed changes under *Bill 68* pertaining to Out of Court Payments.
- 6.2 2018 Budget Requests.
  - committee recommended forwarding the financial requests from the Canada Day Committee (Fun in the Sun) and Fun in the Sun Fireworks to the 2018 Budget process for consideration and further recommended bringing forward the OFSAA Provincial Curling Championship financial request to Council separately with a request to have the Fort Frances OFSAA Sponsorship Committee appear before Council as a delegation to present their request.

#### **7. New Business**

- 7.1 Mayor Roy Avis NOMA Conference Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$585.80 as submitted by Mayor Roy Avis for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.2 Councillor Wendy Brunetta NOMA Conference Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$727.00 as submitted by Councillor Wendy Brunetta for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.3 Councillor June Caul NOMA Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$545.00 as submitted by Councillor June Caul for her attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.4 Councillor Doug Kitowski NOMA Conference Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$782.07 as submitted by Councillor Doug Kitowski for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.5 Council Ken Perry NOMA Conference Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$744.00 as submitted by Councillor Ken Perry for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.6 Councillor Paul Ryan NOMA Conference Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$682.00 as submitted by Councillor Paul Ryan for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.7 Doug Brown NOMA Conference Per Diem & Travel Expense.  
- committee recommended approval of the per diem and travel expense claims in the total amount of \$135.00 as submitted by Doug Brown, CAO for his attendance at the Northern Ontario Municipal Association Conference held in Thunder Bay on September 20th to 22nd, 2017.
- 7.8 Request for Reconsideration M.O.S. re: 1243 Idylwild Drive (2017).  
- committee recommended receiving the Minutes of Settlement for property located at 1243 Idylwild Drive in Fort Frances for the 2017 taxation year.
- 7.9 Renewal of Municipal Insurance 2017-2018.  
- committee recommended renewal of the 2017-2018 Municipal Insurance with Frank Cowan Company for the period November 1, 2017 to November 1, 2018 in the amount of \$189,854.00 plus applicable taxes.
- 7.10 Approval of Non Budgeted Item 11-3 Aerial Ladder Testing and Inspection.  
- committee recommended approval of the non-budgeted request for Aerial Ladder Testing and Truck Inspection in the amount of \$3,872.14 plus applicable taxes for completion of the Non-Destructive Testing component to be completed by Keewatin Truck Service and the full Truck Inspection to be completed by Fort Garry Fire Trucks in the amount of \$1,200.00 plus applicable taxes.

- 8.     **Non-agenda Items**
- 9.     **Adjourn / Next Meeting Date - October 17, 2017**

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Executive Committee Chair

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D. Brown, CAO