

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**September 2015**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

|                     | 2014         | 2015         |
|---------------------|--------------|--------------|
| WSIB                | 0.00         | 0.00         |
| WI/LTD              | 5.00         | 22.00        |
| SICK DAYS           | 7.31         | 3.13         |
| COMPASSIONATE LEAVE | 0.00         | 0.00         |
| FLOATERS            | 3.00         | 0.00         |
| VACATION            | 34.25        | 24.81        |
| BANKED TIME USED    | 16.47        | 22.00        |
| OFF                 | 0.00         | 2.00         |
| STATUTORY HOLIDAYS  | 22.00        | 23.00        |
| <b>TOTAL</b>        | <b>88.03</b> | <b>96.94</b> |

**OVERTIME HOURS**

Equivalent Straight Time Hours:

|                       | 2014          | 2015          | 2014           | 2015           |
|-----------------------|---------------|---------------|----------------|----------------|
|                       | Sept          | Sept          | Year To        | Year To        |
|                       |               |               | Date           | Date           |
| ADMINISTRATION        | 0.00          | 0.00          | 0.00           | 0.00           |
| FLOODING              | 0.00          | 0.00          | 1162.25        | 294.75         |
| BUILDING/YARDS        | 0.00          | 0.00          | 5.25           | 0.00           |
| INTERDEPARTMENTAL     | 9.75          | 0.00          | 24.75          | 21.75          |
| PRIVATE WORK          | 4.00          | 10.25         | 27.50          | 108.50         |
| RECYCLE/GARBAGE       | 22.25         | 12.75         | 29.75          | 23.25          |
| ROADS                 | 18.00         | 24.00         | 633.50         | 295.50         |
| SEWER COLLECTION      | 12.00         | 38.50         | 639.38         | 430.25         |
| SIDEWALKS             | 9.75          | 8.25          | 58.50          | 31.50          |
| STORES                | 0.00          | 0.00          | 39.00          | 24.00          |
| VEHICLE & EQUIPMENT   | 0.00          | 0.00          | 85.00          | 27.00          |
| WATER TREATMENT PLANT | 12.00         | 44.00         | 248.13         | 434.75         |
| WATER DISTRIBUTION    | 54.00         | 21.00         | 2749.25        | 376.75         |
| WATER TOWER           | 0.00          | 0.00          | 0.75           | 8.00           |
| <b>TOTAL</b>          | <b>141.75</b> | <b>158.75</b> | <b>5703.00</b> | <b>2076.00</b> |

# **TRANSPORTATION REPORT**

## **SEPTEMBER 2015**

### **ROADS:**

#### **Storm Water Management – Urban:**

- Continued flushing storm sewer laterals and cleaning catch basin sumps with the high pressure/vacuum truck.
- Clean debris from catch basins during rain events.

#### **Storm Water Management - Rural:**

- Removed beaver dams as required.
- Started brush cutting with Boom Mower along ditches in the North End area
- Cleaned up some of the large branches and debris behind brush cutter.

#### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – Downtown area and Front Street done once weekly.
- Repaired curb and gutter in areas identified for repairs.

#### **Loose Top Maintenance:**

- Graded all loose top roads twice.
- Continued grading lanes as required.

#### **Roadside Maintenance:**

- Turned over black dirt pile at Mrlrvine Road Snow Dump

#### **Winter Control:**

#### **Traffic Operations:**

- Repaired and replaced signs as required.
- Continued painting crosswalks, stop bars, and no parking areas.
- Continued replacing signs that failed reflectivity testing.

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Installed bollards at entrance to sand/salt shed
- Landscaped and planted grass in area around salt/sand building

**Private Work:**

- Installed three (3) private crossings at 311 Minnie Avenue, 724 Second Street West and 103 Sixth Street East.

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront three times
- Repaired sidewalk in areas identified for repairs.

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:****Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as

## **Sewer and Water (cont'd)**

required.

- Flushed deadend sanitary sewer mains.

## **Interdepartmental:**

- Removed benches and flower pots in front of the Rainy Lake Hotel before demolition started.
- Hauled one load of recycled asphalt to the airport on September 22<sup>nd</sup>.
- Removed fencing at Animal Shelter to begin demotion.

## **Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Emptied bins from “drop off” centre as required

## **Training:**

## **Health & Safety:**

- A workplace Health and Safety Inspection was held at the Public Works building on September 23<sup>rd</sup>.

Milt Strachan,  
Superintendent of Transportation