

**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2021/58**

TO: Mayor Caul & Members of Council

FROM: Dawn Galusha, Treasurer

DATE: November 3, 2021

SUBJECT: Tax Sale Extension Agreement By-Law

BACKGROUND

Once a property is two years in tax arrears, the Town is able to start the tax sale process. We currently have some properties that had a tax arrears certificate registered late last fall. This means that a final notice will be registered soon and the land will be advertised for public sale in early 2022.

There are times where, at some point after the tax arrears certificate is registered and before the final notice is sent, that property owners ask to enter a payment arrangement. This is referred to as an extension agreement. Section 378 of the *Municipal Act, 2001*, as amended, no longer requires each agreement to be passed by council but still says “the municipality may (after registration of the tax arrears certificate) enter into an extension agreement...”. Therefore, if council is not authorizing the extension agreement themselves, they must have authorized someone to do this on their behalf.

It is recommended that a By-Law be enacted which gives the Treasurer authority to enter into an extension agreement as laid out in Section 378.

RECOMMENDATION

The Administration & Finance Executive Committee agree to the recommendation of Administration to give the Treasurer authority to enter into extension agreements for Residential properties as laid out in Section 378.

Council approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to give the Treasurer authority to enter into extension agreements for Residential properties as laid out in Section 378.