

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Witherspoon, Treasurer  
**DATE:** October 6, 2015  
**SUBJECT:** Councillor John Albanese – NOMA Regional Conference Travel & Per Diem Claims

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## **BACKGROUND**

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$450.00 and Schedule “B” Travel Expenses of \$214.00 to attend the NOMA Regional Conference held in Thunder Bay, Ontario from September 23 - 25, 2015 as submitted by Councillor John Albanese.

### Conference Expenses

1.	Meals	\$ 86.00
2.	Own Vehicle Gas	<u>128.00</u>
	Sub-total	214.00
3.	Per Diem (3 days)	<u>450.00</u>
	Total Per Diem & Travel Claims	<u>\$664.00</u>

The registration fee of \$200.00 and hotel accommodations of \$262.14 were paid by the Town resulting in the total cost of \$1,126.14 to attend the NOMA Regional Conference as authorized by Council.

## **RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$664.00 as submitted by Councillor John Albanese for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$664.00 as submitted by Councillor John Albanese for his attendance at the NOMA Regional Conference held in Thunder Bay, Ontario.