

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #019

November 1, 2015

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 1, 2015 from 12:05 p.m. to 2:30 p.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski and Doug Brown.

ALSO PRESENT: Mayor Avis (1:00 p.m. to 2:30 p.m.)

1. Call to Order

The meeting was called to order at 12:05 p.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the meeting of this Committee on October 21, 2015 - the minutes were approved as circulated.

4. Non-agenda Items

None

5. New Business

5.1 2016 Operations and Facilities Division User Fees and Charges - the draft user fees report and spreadsheets were reviewed where the following revisions were introduced ;

1) The bag tags cost will remain the same as in 2015 set at \$2.25.

2) The minimum tipping fee at the landfill site will remain the same as in 2015 set at \$18.00.

3) All cemetery interment fees will be increased by \$12.00 + 1.2% which reflects the same cost to the Town for the provincial cemetery licensing fee.

4) **New for 2016** - is the implementation of a minimum charge for providing services to unplug a blockage in a sanitary sewer service line;

a) during regular business hours - \$25.00

b) regular overtime - \$37.50

c) on a statutory holiday - \$50.00

The revisions will be reflected in the administration report which will be forwarded to Council for approval.

5.2 2016 Operations and Facilities Division Proposed Operating and Capital Budget - (packages attached) - the first draft of the 2016 Operating and Capital Budget for the Operations and Facilities Division was reviewed. All members of the Operations and Facilities Executive Committee were given an opportunity to ask questions and receive clarification.

6. Outstanding Items

6.1 Sanitary Sewer By-Law - to be discussed at a later date.

7. Adjourn / Next Meeting Date

The meeting was adjourned at 2:30 p.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities