

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #26

April 3, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre on April 3, 2017 from 8:00 a.m. to 8:25 a.m.

PRESENT: Councillor D. Kitowski, Chair, Councillors J. Caul and J. Albanese

ALSO PRESENT: D. Brown, CAO, T. Dennis CBO / Planner, E. Slomke, Clerk / Acting Secretary

**1. Call to Order at 0800 AM**

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**2. Disclosure of pecuniary interest and the general nature thereof**

None.

**3. Approval of Previous Committee Minutes**

- 3.1 Approval of March 6, 2017 meeting minutes.  
- Approved as presented.

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

None.

**5. In-Camera**

None.

**6. Items Referred from Council**

- 6.1 Boundary Waters Dragon Boat Festival Support Request Letter.  
- The request from the Boundary Waters Dragon Boat Festival was considered. There were no areas of concern from PDEC. Standard practice relating to tent permits (Item #3) and road closure (Items #4 & #8) will be undertaken by staff accordingly. Further, the By-law Enforcement department will provide comment to organizers related to parking and removal of banners after the event is over.

**7. New Business**

- 7.1 RRDSSAB Deeming Report for 1300 Fifth St. E. and 1301 Elizabeth St. E  
- The report was presented by the CBO / Planner and further discussion took place. The Planning & Development Executive Committee is recommending to approve the report as presented.
- 7.2 RRDSSAB Site Plan Report  
- The report was presented by the CBO / Planner and further discussion took place. The Planning & Development Executive Committee is recommending to approve the report as presented.

**8. Outstanding Items**

None.

**9. Information**

None.

**10. Non-agenda Items**

None.

- 11. **Adjourn / Next Meeting Date at 0825 AM**  
Monday April 17, 2017.

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Executive Committee Chair

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Secretary, Planning & Development Executive  
Committee