

OPERATIONS STATISTICS

October 2016

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	11.00	8.00
SICK DAYS	4.88	10.31
COMPASSIONATE LEAVE	10.00	0.00
FLOATERS	2.00	2.00
VACATION	50.25	41.13
BANKED TIME USED	7.81	14.78
OFF	0.13	1.84
STATUTORY HOLIDAYS	24.00	22.00
TOTAL	110.07	100.06

OVERTIME HOURS

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	Oct	Oct	Year To	Year To
			Date	Date
FIGHT THE BLIGHT	0.00	0.00	142.50	142.50
TRAVEL	0.00	0.00	0.00	2.50
ENGINEERING	0.00	0.00	4.00	8.00
INTERDEPARTMENTAL	0.00	0.00	22.25	14.75
PRIVATE WORK	4.00	0.00	22.50	30.50
RECYCLE/GARBAGE	0.00	0.00	12.50	31.75
ROADS	16.50	25.50	350.50	314.75
SEWER COLLECTION	40.00	18.25	408.00	364.50
SIDEWALKS	0.00	0.00	18.75	3.00
STORES	0.00	0.00	24.00	30.00
VEHICLE & EQUIPMENT	4.00	0.00	27.00	4.00
WATER TREATMENT PLANT	12.75	24.00	344.50	319.75
WATER DISTRIBUTION	28.00	5.25	494.00	586.00
WATER TOWER	0.00	0.00	4.00	0.00
TOTAL	105.25	73.00	2185.25	1852.00

TRANSPORTATION REPORT

October 2016

ROADS:

Storm Water Management – Urban:

- Cleaned debris from catch basins during rain events

Storm Water Management - Rural:

- Brush cutting along ditches with the Hyundai
- Brush cutting along ditches with trackless tractor

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Replace curb and gutter in areas identified for repairs

Loose Top Maintenance:

- Graded all loose top roads
- Graded all lanes

Roadside Maintenance:

Winter Control:

- Mixed sand/salt and stockpiled in salt storage building

Traffic Operations:

- Repaired and replaced signs as required.
- Supplied Traffic Control (flagmen) for EXP to drill test holes at overpass October 26th and 27th
- Replaced failed reflectivity signs

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass at Public Works Building and all yards
- Moved cover building from STP to Public Works North Yard
- Prepared a base for the cover building

Private Work:**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalks and bike path along waterfront once weekly.
- Replaced sidewalk in areas identified for repairs

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

Public Relations:

- Moved flower holders on the islands to the back of the Riverview Cemetery for winter storage
- Painted lines in parking lot at the Airport October 18th
- Cut grass at animal shelter
- Supplied barricades for CMHA Walk on October 5th.

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Flushed sanitary sewer dead ends
- Vacuum excavated a water service at Huffman Place October 20th

Interdepartmental:

- Winterized Civic Centre sprinkler system on October 17th
- Removed playground equipment at Children’s Complex
- Cathy Westover supplied coverage for vacation, etc. on October 7th and 8th and again from October 23rd to October 31st.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded commercial recycling bins as required

Training:

- All employees present at work received propane training at the Memorial Sportsplex on October 4th (Randy McArthur was off on OTL and Dale Gill was off on Short Term Disability so were therefore absent)

Health & Safety:

- A workplace inspection was done at the WTP on October 18th, 2016.
- A joint Health and Safety Committee Meeting was held on October 18th, 2016.

Milt Strachan,
Superintendent of Transportation