

Fort Frances Airport 2018 Operating Budget -Draft 1										
General Ledger #	New GL codes	Account Title	2014 Actuals 31-Dec-14	2015 Actuals 31-Dec-15	2016 Budget Actuals 30-Dec-17	2017 Budget Approved	2017 Budget Actuals 30-Sep-17	2018 Budget Draft No. 1 01-Nov-16	Variance 2018-2017	Remarks
		Revenues								
		Federal Gov. Transport Operating Grant								
G390-0330-0582	10-060-0660-0330-40586	Sundry Revenue	(\$39,507)	(\$47,366)	(\$46,826)	(\$41,463)	(\$30,841)	(\$44,863)	(\$3,400)	Call-outs, GPU starts, deicing services, new for 2018 \$2700 for crop harvesting
G390-0330-0586	10-060-0660-0330-40586	Office Rent	(\$10,209)	(\$9,601)	(\$11,827)	(\$12,444)	(\$8,418)	(\$12,631)	(\$186)	Ivey Aviation Terminated Lease in 2012, Leased Counterpace or floor at \$ 367.51 per sq. meter per year in 2015
G390-0330-0589	10-060-0660-0330-40589	Expense Recovery	(\$565)	(\$2,519)	(\$919)	(\$650)	(\$499)	(\$650)	\$0	Rental of garbage bins to other Airport hangars & operators
G390-0330-0611	10-060-0660-0330-40611	Aviation Fuel/Oil	(\$299,155)	(\$347,266)	(\$287,918)	(\$310,000)	(\$242,000)	(\$280,000)	\$30,000	Mel Air shutting down operations as of October 31, 2015 reduces sales of Jet A1 by 25,000 litres. Mark-up of fuels based on quarterly survey results of other Airports prices.
G390-0330-0612	10-060-0660-0330-40612	Aircraft Parking	(\$534)	(\$535)	(\$776)	(\$523)	(\$275)	(\$523)	\$0	
G390-0330-0613	10-060-0660-0330-40613	Lot Leases	(\$7,462)	(\$12,997)	(\$16,145)	(\$9,000)	(\$10,044)	(\$13,062)	(\$4,062)	2018 - Based on 3 yr average
G390-0330-0614	10-060-0660-0330-40614	Landing Fees	(\$104,273)	(\$135,714)	(\$148,318)	(\$120,000)	(\$100,726)	(\$122,045)	(\$2,045)	Based on Bearskin's current schedule
G390-0330-0615	10-060-0660-0330-40615	Plug-ins	(\$144)	(\$12)	(\$56)	(\$50)	(\$266)	(\$100)	(\$50)	
G390-0330-0620	10-060-0660-0330-40620	General Terminal Fees	(\$26,795)	(\$28,409)	(\$28,469)	(\$28,762)	(\$20,049)	(\$29,238)	(\$476)	Based on Bearskin's current schedule
G390-0330-0672	10-060-0660-0330-40672	Vending	(\$1,434)	(\$2,583)	(\$1,905)	(\$1,600)	(\$1,201)	(\$1,600)	\$0	
G390-0330-0693	10-060-0660-0330-40693	Advertising Signs	\$0	(\$339)	(\$465)	(\$450)	(\$360)	(\$450)	\$0	
G390-0330-0695	10-060-0660-0330-40695	Car Parking	(\$1,325)	(\$1,150)	(\$896)	(\$731)	(\$455)	(\$731)	\$0	More customers are being dropped off instead of parking at the Airport
G390-0330-0699	10-060-0660-0330-40699	Passenger Facility Fee	(\$20,249)	(\$19,461)	(\$20,577)	(\$21,566)	(\$13,964)	(\$21,856)	(\$290)	Based on Bearskin's current schedule New Improvement Fee levied against outbound commercial charters
		Total Revenues	(\$511,651.18)	(\$607,953.03)	(\$565,097.39)	(\$547,239.41)	(\$429,097.46)	(\$527,748.60)	\$19,491	

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Draft 1 - 2018 Budget as of November 10, 2017										
		Airport Administration								
G390-1101-1110		Distributed Salaries/Wages	\$20,099	\$29,414	\$30,252					For 2013 only using one account for all wages - part time and full time except mechanics
G390-1101-1111		Distributed Benefits	\$6,468	\$9,515	\$9,878					
G390-1101-1113	10-060-0660-1101-60013	Overtime	\$13,354	\$11,018	\$11,706	\$9,000	\$319	\$9,000	\$0	16 hours each statutory holiday @ \$ 43.53(average wage is 29.02/hr. *1.5) per hour or a total cost for 12 Stats. Is \$ 8357.76
G390-1101-1114		Paid Leave (Ber,Standby,Sick)	\$0	\$844	\$2,292					
G390-1101-1115		Vac, Stats, Holidays	\$18,170	\$20,979	\$22,662					
G390-1101-1120	10-060-0660-1101-60010	Full-time Wages	\$143,704	\$149,289	\$154,490	\$186,667	\$175,619	\$189,568	\$2,900	O & F Manager \$4471.46 & Secretary \$1123.62
G390-1101-1121		Disability - Short/Long	\$6,945	\$6,903	\$7,084					
G390-1101-1122	10-060-0660-1101-60055	Workers Compensation	\$3,237	\$3,643	\$3,663	\$4,130	\$3,321	\$4,501	\$371	
G390-1101-1123	10-060-0660-1101-60025	Canada Pension Plan	\$7,202	\$7,440	\$7,999	\$8,479	\$7,407	\$8,690	\$211	
G390-1101-1124	10-060-0660-1101-60030	Employment Insurance	\$3,341	\$3,417	\$3,643	\$3,426	\$3,250	\$3,425	(\$0)	
G390-1101-1125		Dental, Vision, Ext. Health	\$9,680	\$11,568	\$11,023					
G390-1101-1126	10-060-0660-1101-60035	O.M.E.R.S.	\$16,154	\$16,588	\$18,232	\$19,362	\$14,701	\$20,993	\$1,630	
G390-1101-1127		Life Insurance	\$964	\$1,044	\$1,065					
G390-1101-1129	10-060-0660-1101-60040	Employer Health Tax	\$3,378	\$3,522	\$3,813	\$3,978	\$2,860	\$4,095	\$117	
G390-1101-1130	10-060-0660-1101-60020	Part Time Wages				\$16,739		\$20,219	\$3,480	P/T PW labourer 740 hours at \$ 27.32 per hour
	10-060-0660-1101-60050	Employee Benefits				\$23,824	\$15,544	\$22,193	(\$1,631)	Sunlife/Manulife
G390-1101-1540	10-060-0660-1101-71540	Equipment Rentals-owned		\$348	\$1,399		\$764		\$0	
G390-1200-1251	10-060-0660-1200-71251	Communications	\$4,098	\$3,875	\$5,309	\$3,431	\$3,734	\$3,431	\$0	New communication arrangement as of Jan. 1st, 2014 - Bell/TbayTEL/Vianet/Radio Licence (13/14/15 average)
G390-1200-1252	10-060-0660-1200-71252	Postage/Freight	\$137	\$419	\$146	\$500	\$298	\$500	\$0	
G390-1400-1410	10-060-0660-1400-71410	Office Supplies	\$1,881	\$3,342	\$3,361	\$3,000	\$2,624	\$3,000	\$0	

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			Actuals 31-Dec-14	Actuals 31-Dec-15	Actuals 30-Dec-17	Approved	Actuals 30-Sep-17	Draft No. 1 01-Nov-16	2018-2017	Draft 1 - 2018 Budget as of November 10, 2017
G390-1400-1412	10-060-0660-1400-71412	Aviation Fuels/Oil	\$200,627	\$206,814	\$187,880	\$200,000	\$124,962	\$170,000	(\$30,000)	120,000 litres Jet-A1, 20,000 litres Avgas (current prices as of October 25, 2016 A-1 0.7/L 100LL 1.06/L) for 2018 less fuel sold with change in bank bag flights
G390-1400-1425	10-060-0660-1400-71425	Property Taxes	\$2,569	\$2,520	\$2,682	\$2,762	\$2,087	\$2,817	\$55	2018 - 2% increase from 2017
G390-1400-1472	10-060-0660-1400-71472	Vending	\$2,499	\$3,290	\$2,999	\$3,000	\$2,883	\$3,000	\$0	
G390-1400-1480	10-060-0660-1400-71480	Protective Clothing	\$1,316	\$2,159	\$1,482	\$1,500	\$1,055	\$1,500	\$0	Includes \$540 boot allowances
G390-1500-1523	10-060-0660-1500-71523	Contracted Works				\$7,000	\$481	\$0	(\$7,000)	
G390-1500-1531	10-060-0660-1500-71531	Conferences & Courses	\$2,390	\$2,371	\$2,435	\$5,000	\$1,413	\$5,000	\$0	Airport Supervisor attending AMCO conferences
G390-1500-1580	10-060-0660-1500-71580	General Insurance	\$9,161	\$9,374	\$9,355	\$11,053	\$10,682	\$9,828	(\$1,225)	as per information supplied by Deputy Treasurer
G390-1500-1591	10-060-0660-1500-71591	Advertising	\$408		\$150		\$486		\$0	
G390-1600-1660	10-060-0660-1600-71660	Bank Charges	\$384	\$625	\$446	\$400	\$297	\$400	\$0	
	10-060-0660-1600-71661	Cash Short/Over			-\$1				\$0	
G390-1600-1665	10-060-0660-1600-71665	Credit Card Discount	\$5,165		\$4,652	\$5,000	\$4,199	\$5,000	\$0	More PFC's being put on credit cards
		Total Administration	\$483,330.41	\$510,320.11	\$510,097.08	\$518,251.39	\$378,985.68	\$487,160.37	(\$31,091)	
		Vehicle Expenses								
G390-2910-1110		Distributed Wages			\$473					
G390-2910-1111		Distributed Benefits			\$156					
G390-2910-1582	10-060-0660-2910-71582	Licences	\$90	\$98	\$108	\$108	\$120	\$120	\$12	Plates for one vehicle
		Total Vehicle Expenses	\$90.00	\$98.00	\$737.40	\$108.00	\$120.00	\$120.00	\$12	
		Building Maintenance								
G391-1101-1110		Full & Part-time Wages	\$1,451.28	\$1,097.46	\$363.56					All in administration account
G391-1101-1111		Distributed Benefits	\$479	\$362	\$120					
	10-060-0661-1101-60015	Hourly Full Time					\$394	\$400	\$400	
	10-060-0661-1101-60013	Overtime							\$0	
	10-060-0661-1101-60025	Employer CPP					\$18	\$17	\$17	
	10-060-0661-1101-60030	Employer EI					\$8	\$7	\$7	
	10-060-0661-1101-60035	Employer OMERS					\$34	\$38	\$38	
	10-060-0661-1101-60040	Employer EHT					\$7	\$8	\$8	
	10-060-0661-1101-60050	Employer Benefits					\$42	\$42	\$42	
	10-060-0661-1101-60055	Employer WSIB					\$12	\$8	\$8	

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G391-1101-1540	10-060-0661-1101-71540	Equipment Rental- owned	\$427		\$13		\$820		\$0	
G391-1400-1413	10-060-0661-1400-71413	Furnace Oil	\$4,047	\$2,665	\$3,816	\$3,500	\$839	\$3,500	\$0	no change for 2018
G391-1400-1419	10-060-0661-1400-71419	Propane	\$9,131	\$9,328	\$7,690	\$8,500	\$6,653	\$6,375	(\$2,125)	2018 budget 3/4 of 2017 with new co-op agreement
G391-1400-1420	10-060-0661-1400-71420	Hydro Charges	\$18,137	\$17,272	\$22,925	\$20,625	\$14,531	\$20,000	(\$625)	2018 Slight Reduction with account changed to FFPC lower rate
G391-1400-1421	10-060-0661-1400-71421	Water/Sewer		\$89	\$883	\$1,000		\$1,000	\$0	Monthly testing of new well - 2017
G391-1400-1470	10-060-0661-1400-71470	Janitorial	\$1,841	\$2,990	\$1,715	\$2,000	\$1,070	\$2,000	\$0	
G391-1500-1523	10-060-0661-1500-71523	Contracted Services	\$7,261	\$3,696	\$4,772	\$5,000	\$3,086	\$5,000	\$0	Asselin - Garbage, World of Water, Carpet Cleaning, Share Bear Rugs, Galbraith
G391-1500-1540	10-060-0661-1500-71540	Equipment Rental- owned	\$2,228	\$2,359	\$3,913	\$2,000		\$2,000	\$0	
G391-1500-1543	10-060-0661-1500-71543	Equipment/Leases		\$194	\$294				\$0	
G391-1500-1545	10-060-0661-1500-71545	Repairs/Maintenance	\$53	\$4,534	\$1,267	\$4,000	\$129	\$4,000	\$0	
G391-1620-5390		Transfer to Reserves								
G391-1500-1526		Contribution to Capital								
		Building Maintenance	\$45,054.55	\$44,586.34	\$47,771.70	\$46,625.00	\$27,643.15	\$44,394.91	-\$2,230	
		Aircraft Services								
G392-1101-1110		Full & Part-time Wages			\$438.46				\$0	All in administration account
G392-1101-1111		Distributed Benefits			\$145				\$0	
									\$0	
		Grounds Maintenance								
G393-1101-1110		Full & Part-time Wages	\$40.64	\$80.75						All in administration account
G393-1101-1111		Distributed Benefits	\$13	\$27						
G393-1400-1110		Vehicle Maintenance - PW Mechanics	\$4,729	\$3,005						PW Mechanics transfer to administration accounts
G393-1400-1111		Benefits	\$1,561	\$992						PW Mechanics transfer to administration accounts
	10-060-0662-1101-60010	Hourly Full Time					\$87	\$100		
	10-060-0662-1101-60013	Overtime								
	10-060-0662-1101-60025	Employer CPP					\$4	\$4		
	10-060-0662-1101-60030	Employer EI					\$2	\$2		
	10-060-0662-1101-60035	Employer OMERS					\$6	\$9		
	10-060-0662-1101-60040	Employer EHT					\$2	\$2		
	10-060-0662-1101-60050	Employer Benefits						\$11		

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	10-060-0662-1101-60055	Employer WSIB					\$3	\$2		
G393-1101-1540	10-060-0662-1101-71540	Equipment Rentals - Owned	\$47	\$63	\$323				\$0	
G393-1200-1252	10-060-0662-1200-71252	Freight	\$0		\$21				\$0	
G393-1400-1417	10-060-0662-1400-71417	Diesel Fuel	\$7,818	\$6,272	\$4,693	\$8,512	\$2,437	\$8,512	(\$0)	2018 no change draft 1
G393-1400-1418	10-060-0662-1400-71418	Gasoline	\$3,208	\$2,316	\$2,075	\$3,192	\$1,475	\$3,192	\$0	2018 no change draft 1
G393-1400-1427	10-060-0662-1400-71427	Crack Sealing	\$10,000	\$10,000	\$15,000	\$15,000	\$15,000	\$20,000	\$5,000	Increase in 2018 to stay caught up
G393-1400-1428	10-060-0662-1400-71428	Line Painting	\$0	\$13,300					\$0	No runway line painting required in 2016
G393-1400-1429	10-060-0662-1400-71429	Airfield Lighting	\$2,504	\$2,840	\$3,139	\$3,000	\$2,780	\$3,000	\$0	Closer to 2016, 2015 & 2014 actuals
G393-1400-1451	10-060-0662-1400-71451	Vehicle Parts/Maintenance	\$17,195	\$15,358	\$6,042	\$9,000	\$974	\$7,458	(\$1,542)	new loader & snow blower attachment for 2016 - 2018 3 year average
G393-1400-1471	10-060-0662-1400-71471	Materials	\$1,723	\$2,189	\$2,914	\$5,000	\$140	\$6,000	\$1,000	Runway sand, de-icing materials. \$1,000 for repairs to PAPI light in 2018
G393-1500-1523	10-060-0662-1500-71523	Contracted Services	\$1,709	\$10,753	\$9,505	\$20,000	\$1,161	\$20,000	\$0	\$20,000 asphalt repairs to taxiway and apron - Unable to complete in 2017 due to equipment breakdown
G393-1500-1540	10-060-0662-1400-71540	Equipment Rentals - Owned		\$245					\$0	
		Grounds Maintenance	\$50,548.45	\$67,194.15	\$44,295.12	\$63,704.46	\$24,071.49	\$68,291.99	\$4,457.54	
		Total Expenditures	\$579,023	\$622,199	\$602,901.30	\$628,689	\$430,820.32	\$599,967	(\$28,722)	
Net Operational Deficit			\$67,372	\$14,246	\$37,804	\$81,449	\$1,723	\$72,219	(\$9,231)	-11.333%
		distributed labour	\$6,221						\$0	
		Benefits Distributed	\$2,053						\$0	