

October 7, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Request by Canadian National Demolition to setup a work camp at the Fort Frances Airport**

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See attached email request from David Fusek of Canadian National Demolition requesting permission to setup a mobile work camp at the Fort Frances Airport for the duration of the Mill Demolition project.

There is a large area of landscaped space east of the Maintenance garage with available power that could facilitate this camp as well as a large area of gravel that could be utilized for parking. CND would be responsible to prepare the site for the trailers by way of excavating the organics and replacing it with granular materials to make a solid base as well as completing the required work to set up the electrical connection to their site. At the end of the project, CND would be responsible to restore the site to its current state.

The Town would be responsible to plow the snow in the area of the access road and parking area, which we currently do and cut the grass around the site. See attached map showing the camp and parking areas.

We currently do not have a rate established for this type of use at the Airport, or other site in Town to base a rental rate on. However, a commercial, unserviced hangar lot rent for 2020 is \$2.85 per square meter per year, with the camp size, it is estimated that they would need approximately 3159.2m<sup>2</sup> for the camp and another 1519.5m<sup>2</sup> for parking for a total area of 4678.70m<sup>2</sup>. At the current rate, the cost would be \$13,334.30 per year. A revised lot lease agreement will have to be drafted to reflect the specific use and risks associated with this situation which would be brought back through Council for execution at a subsequent meeting.

At this point, CND is planning on having at the most 30 workers on site at any time working 12h shifts on a 21 day in, 7 day out rotation for upwards of 18 months. The camp, other than power which would be billed directly to them, the camp would be self sufficient with water being trucked in and waste trucked out.

It is the recommendation of the Operations and Facilities Executive Committee to agree to enter a lease agreement with Canadian National Demolition for leased space at the Fort Frances Municipal Airport to temporarily setup a mobile work camp at an annual fee of \$13,334.30 plus any applicable taxes and further that a by-law be passed authorizing Mayor and Clerk to execute the agreement on behalf of the corporation.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that It is the recommendation of the Operations and Facilities Executive Committee to agree to enter a lease agreement with Canadian National Demolition for leased space at the Fort Frances Municipal Airport to temporarily setup a mobile work camp at an annual fee of \$13,334.30 plus any applicable taxes and further that a by-law be passed authorizing Mayor and Clerk to execute the agreement on behalf of the corporation.**