

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #014

September 23, 2020

A meeting of the Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Skype (virtual meeting resources ) on September 23, 2020 from 8:31 a.m. to 9:22 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO and Randy Thoms (8:33 a.m. to 9:22 a.m.)

### **1 Call to Order**

1.1 The meeting was called to order at 8:31 a.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on September 8, 2020 - the minutes were approved as presented.

### **4 Non-agenda Items**

4.1 None

### **5 New Business**

5.1 Submission to the Municipal Asset Management Program Grant for 2021 - the administration report was approved as recommended.

5.2 Update to the Town of Fort Frances Winter Control Policy - the administration report was approved as amended.

5.3 Airport Property - Land Lease Private Aircraft Hangers - the administration report was approved as recommended.

## **6 Outstanding Items**

- 6.1 Entering into a Kiosk Lease Agreement with Northern Youth Programs - the lease agreement was signed as amended.

## **7 Information**

- 7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - May 2020 - the May Public Works statistics were received and will be forwarded to Council for information only. No action required.
- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics - June 2020 - the Public Works Statistics for June 2020 were received and will be forwarded to Council as information only. No action required.
- 7.3 Operations and Facilities Division - Public Works Area - Operations Statistics - July 2020 - the Public Works statistics for June 2020 were received and will be forwarded to Council as information only. No action required.
- 7.4 Operations and Facilities Division - Public Works Area - Operations Statistics - August 2020 - the Public Works statistics for August 2020 were received and will be forwarded to Council as information only. No action required.

## **8 Adjourn / Next Meeting Date**

- 8.1 Meeting adjourned at 9:22 a.m.

Next meeting October 7, 2020

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities