



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2017/20**

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Deputy Treasurer
DATE: February 2, 2017
Subject: D. Brown CUPE Mediation Travel Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule "B" Travel Expense Statement in the amount of \$65.00 as submitted by Doug Brown, CAO for his attendance and travel January 18-19, 2017 for CUPE Mediation in Kenora, Ontario.

Summary of Travel Expense Claim

1.	Meals	\$ 61.00
2.	Parking	<u>4.00</u>
	Total Travel Claim	<u>\$ 65.00</u>

Travel claim is in compliance with Travel Policy Number 3.11.