

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #014

October 18, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 18, 2017 from 8:30 a.m. to 10:30 a.m.

PRESENT: Ken Perry, June Caul, Chairperson, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis, Norris Piccinato and Ray Watson (8:30 a.m. to 8:51 a.m. and Crystal Yen (8:45 a.m. to 9:45 a.m.)

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on October 4, 2017 - the minutes were approved as circulated.

4. Non-agenda Items

None

5. Items Referred from Council

5.1 Request dated September 8, 2017 from the Royal Canadian Legion - Maintenance Services for the Lane Along the Legion - a lengthy discussion on the lane was had. The Town will investigate the liabilities involved. An agreement will be drafted to establish ongoing responsibilities. (Ray Watson, Norris Piccinato were in attendance from 8:30 a.m. to 8:51 a.m.)

6. New Business

6.1 Church Street Sanitary Sewer Study - the study report was received for consideration.

6.2 Asset Management Roadmap Project Update - Crystal gave a project update which was received. (Crystal was in attendance from 8:45 a.m. to 9:55 a.m.)

- 6.3 September 2017 Drinking Water Systems Monthly Summary Report- the report was received.

7. Information

- 7.1 Fort Frances Wastewater Treatment Facility September 2017 Monthly Report - the administration report was received and will be forwarded to Council as information only. No action required.
- 7.2 Aircraft Statistics as of October 10, 2017 - the aircraft statistics were received and will be forwarded to Council as information only. No action required.
- 7.3 2017 Tonnage at the Landfill Site - updated October 10, 2017 - the Landfill Stats were received and will be forwarded to Council as information only. No action required.
- 7.4 Sewer & Water Data for 2017 - updated October 10, 2017 - the Sewer and Water Data was received and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

The meeting was adjourned at 10:30 a.m.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities