

Fort Frances Seniors Centre Board of Management

December 15, 2020 Meeting Minutes

Town Hall Committee Room and Virtual

Present: Wendy Brunetta, Chairperson, John Reader, Wayne Allen, John McTaggart, Cindy Noble (Manager), Debbie McTaggart (online), Aaron Bisson (@3:14 PM online), Cynthia Donald was unable to connect online.

1. CALL TO ORDER

The meeting was called to order at 2:30 PM.

2. DISCLOSURE OF PECUNIARY INTEREST

None was declared

3. APPROVAL OF AGENDA

Moved by W Allen, Seconded by J Reader – That the agenda be approved as printed. Carried

4. APPROVAL OF PREVIOUS MINUTES

Moved by D McTaggart and seconded by W Allen that the minutes of November 10, 2020 be approved as circulated. Carried

5. DELEGATIONS/DEPUTATIONS - none

6. MANAGER'S REPORT

Cindy reported that there are presently 3 Tia Chi and 2 Yoga classes in order to keep the class numbers under 10 per class. Bingo is underway each Friday in the auditorium at the Memorial Sports Centre. The Work Shop is presently open every third day. There was no deposit made in the last month.

Moved by W Allen and seconded by J Reader that the managers' report be received as presented. Carried

7. BILLS AND ACCOUNTS

Moved by W Allen and seconded by J Reader that the bill payments as reported be received. Carried

8. PAST BUSINESS

8.1 – Definition of "Board of Management" – Wendy previously shared an email from Lisa Slomke, Clerk, which stated that there is no difference between a "committee" and a "Board of Management". Lisa also shared a copy of By-Law #38/83 which originally established the "Board of Management". It was felt that the By-Law was very old and needed updating. Wendy will ask the Clerk to attend a future meeting to explain what needs to be done to update it.

8.2 – Sound proofing – This item is being deferred pending more information. This needs to be moved to the 2021 capital budget.

8.3 – Building expansion – A Bisson will advance this through the Community Services Executive Committee.

8.4 – Program schedule – This was covered in the managers' report.

9. NEW BUSINESS

9.1 Virtual meeting Capabilities of Board Members - after some discussion, it was agreed that we would continue to try to have our meetings in person whenever possible. It will also still be available to join virtually for those who prefer that method.

9.2 – Secretarial duties – I Laing has held the position in the past. Moving forward A Bisson will do the minutes. He has access to I-Compass, which will allow all members to view the minutes and agendas online and it will also allow for better transparency.

9.3 – Policy Manual/Orientation Manual – this is to be developed. C Noble, W Brunetta, I Laing and A Bisson have agreed to work on this.

9.4 – Election of Chair / Vice-Chair – To be **deferred** to the January meeting as 2 board members are not present.

10. INFORMATION/CORRESPONDENCE

10.1 – A letter of thank you to Brenda Whalen was discussed.

11. ADJOURNMENT

Moved by W Allen and seconded by D McTaggart that this meeting now be closed at 3:25 PM.

Next meeting date is set for January 19, 2021 at 2:30 PM

Chair



Rec ECulture Manager

