



REPORT

TO: Mayor Avis and Council

FROM: Jason Kabel, Community Services Division Manager

DATE: June 7, 2017

RE: Age Friendly Committee – Seniors Community Grant Agreement

Preamble

The grant application that was submitted to the Seniors Community Grant Program by the Age Friendly Community Committee to assist with the Town of Fort Frances Strategic Planning Initiative to endorse becoming an Age Friendly Community has been approved. The following was the submitted grant application budget:

Grant Application Budget

4. Project Costs and Grant Request	
Budget	Anticipated Costs \$
Consultant	\$4,000.00
Marketing (Brochure printing and delivery)	\$2,500.00
Meeting expenses (Lunch provided to and room rental)	\$1,400.00
Staff Hours	\$600.00
Administration (Part-time staff member)	\$500.00
Add item (+)	Total Project Costs - cannot exceed \$10,000
	\$9,000.00
Less Contributions (Stream 2 only):	
Note: The total amount requested should represent no more than 80% of total project cost. You are required to have 20% of project costs provided through cash and/or in-kind contributions.	
Cash Contribution	
In-kind Contributions	\$1,800.00
Other Contributions (specify below) ▼	
Add Contribution (+)	
Funding Requested (Total Project Costs – Contributions, if applicable)	\$7,200.00


Grant Approval

The committee has received notification that the grant was approved by the Seniors Community Grant as presented. There is no financial commitment by the Town. The in-kind contributions will be generously provided by the collaborative partners on the project, Rainy River Future Development Corporation and Safe Communities.

Recommendation

The Community Services Division recommends to Mayor and Council to sanction the attached grant agreement for the Seniors Community Grant – Ministry of Seniors Affairs, appropriate execution by Mayor and Clerk, and forthcoming bylaw.

Respectfully Submitted,



Jason Kabel

Council approval of this report will sanction the attached grant agreement for the Seniors Community Grant – Ministry of Seniors Affairs, appropriate execution, and forthcoming bylaw.

From: SCGTemp1 (MCI)
To: [Jason Kabel](#)
Subject: Corp. of the Town of Fort Frances - 621 - contract for signature
Date: Wednesday, June 07, 2017 10:07:05 AM
Attachments: [Corp. of Fort Frances - 621 - contract for signature.pdf](#)

Dear Jason:

I am pleased to provide you with the contract for your successful Seniors Community Grant Program initiative.

1. Please carefully review the attached contract. It contains the start and end dates agreed to during our discussion. By signing the contract you agree to the dates that have been discussed – **June 23, 2017 to March 31, 2018**.
2. Signature of the contract:
 - a) On the signature page, there is space for two signing officers. As the payment is to be made to **Corporation of the Town of Fort Frances**, the contract will require a signature from you (as the main contact) and a second authorized signing officer from **June Caul**.
 - b) Please initial each of the five Schedule pages "A", "B", "C", "D" and "E" found immediately following the sign-off page. Only your initials are required as the main signing officer.
3. If you have not sent it to our offices already, please attach a void cheque for the account you would like the funds transferred into with the scanned, signed contract.
4. As per Schedule 'E' of this agreement, do make any public announcement, news release, advertising or other form of publicity regarding the Funds until notice of the publicity has been received by the Province. Do not make any local media announcements concerning its Project and receipt of funding under the Agreement, until the Ministry has made its own announcement.
5. Please return the signed contract and initialed schedules within 2 business days of receiving this e-mail. We do not need a hard copy.

I am pleased to answer any questions you may have. Please do not hesitate to contact me.

Patricia McCutcheon
Public Education and Awareness Unit
Ministry of Seniors Affairs
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