

REPORT

COMMITTEE OF THE  
WHOLE

February 28, 2022

A meeting of the Committee of the Whole of Council was held virtually and in the Committee Room on February 28, 2022

PRESENT: Chairperson D. Judson, Councillor A. Hallikas, Mayor J. Caul; Councillors M. Behan, W. Brunetta, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: F. Anwar, CAO, G. Lecuyer, Clerk, K. Haney, Deputy Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, Fire Chief, T. Moffat, HR Manager, A. Hansma, Building Inspector, C. Vangel, Lifeguard Supervisor, Manager, J. Hughes

**1. Call to Order / Roll Call**

1.1 Chair Councillor Judson called the meeting to order at 5:30 p.m.

**2. Disclosure of pecuniary interest and the general nature thereof.**

2.1 Councillor Behan declared a conflict relating to agenda item 6.2 being his pier diem claim.

2.2 Councillor Brunetta declared a conflict relating to agenda item 6.1 being her pier diem claim.

**3. Delegations/Deputations:**

3.1 Canacre on behalf of Bell Mobility, Evan Turunen and Maria Wood  
A presentation from Mr. Turunen was provided requesting Council concurrence for the proposed Bell monopoly. Council was provided an opportunity for questions and clarification.  
The following proposed motion will be considered by Council at the Regular Council Meeting scheduled later this evening  
THAT the deputation from Evan Turunen and Maria Wood on behalf of Bell Mobility be received with appreciation  
AND THAT the matter be referred to the Planning and Development Executive committee for a recommendation

**4. Council Reports on Board & Committee Activity:**

4.1 **Mayor Caul** - Verbal Update relating to the recent press release pertaining to the COVID-19 changes effective March 1, 2022. Advised that there will be an official raising of the Ukrainian Flag at the Civic Centre Feb 29, 2022 and attended a leadership summit.

**Councillor Behan** - Verbal Update relating to the RRDMA, the Moffit Fund application, Citizen and Junior Citizen of the Year and information pertaining to Operation and Facilities Executive Committee.

**Councillor Brunetta** - Verbal Update relating to the NOMA, the Board of Health Meeting, and the Physician Recruiter

**Councillor Hallikas** - Verbal Update relating to Homelessness Committee and the Fort Frances Public Library Board.

**5. Consent Agenda:**

Consent Resolution

- 213 Behan - Brunetta THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~5.1~~, 5.2, 5.3, ~~5.4~~, 5.5, 5.6, 5.7, 5.8, 5.9 and 5.10

CARRIED

- 5.1 Collaborative Sourcing - IT Manager provided an overview of this item.  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to authorize the Mayor and Clerk to execute a Client Supplier Agreement with Integra Data Systems Corporation. This item was pulled from the consent agenda. The motion will be presented for Council's consideration at the Regular Council Meeting following this session.
- 5.2 MNRF Forest Management Agreement Report 2022  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the report as presented, and that Council authorizes the entering into of a new agreement between the Town of Fort Frances and the Ministry of Natural Resources for a 5-year term beginning April 1, 2022, and further that a by-law be brought forward for execution by the Mayor and Clerk.
- 5.3 Council Meeting Changes Re: Municipal and School Board Elections  
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee that the Monday October 24, 2022 Committee of the Whole and Regular Council meetings be cancelled being the Municipal and School Board Election Day and that the Executive Committees also be cancelled the week of October 17 to the 21, 2022
- 5.4 Delegation by Council to CAO of certain authorities due to Lame Duck  
- approval of this report will agree with the recommendation from the Administration and Finance Executive Committee that a By-Law be prepared to provide for the delegation of authority to the CAO in the event that Council is lame duck to address matters relating to:  
1.the hiring or dismissal of any employee of the municipality;  
2.the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal and  
3.making expenditures or incurring any other liability which exceeds \$50,000  
AND THAT the Municipal Clerk / Returning Officer advise Council following Nomination Day or Final Voting Day in the 2022 Municipal Election if it is determined that the restricted acts clause of the Municipal Act has been engaged.  
This item was pulled from the consent agenda. The motion will be presented for Council's consideration at the Regular Council Meeting following this session.
- 5.5 Letter dated February 7, 2022 Re: Snow Removal  
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the letter dated February 7, 2022 from Ms. Jennifer Woods be received and that no further action be taken at this time.
- 5.6 Request to Operate the Point Park Canteen

- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

1. Council direct Administration to work toward entering into a lease agreement with Ms. Tasha Wagner to lease the Point Park Office building for the purposes of running a canteen.
2. The Town obtain estimates for the replacement of the windows and confirm a timeline to do so, and that this information be brought back to the Operations and Facilities Executive Committee then council to approve the unbudgeted capital expense.

- 5.7 Contribution Agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry.
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to enter into a contribution agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Northern Development, Mines, Natural Resources and Forestry and further that a by-law be prepared authorizing Mayor and Clerk to execute the agreement on behalf of the corporation.

- 5.8 Development of a Skating Trail
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:
1. A small amount of funds be included in 2022 Budget, funded from the Municipal Accommodation Tax Reserves, to support a local group or entity to explore the feasibility of developing a skating trail on Rainy Lake in December 2022 for the 2022/23 winter season.
  2. That the two Administration reports regarding this initiative be presented to the MAT Committee for their review and recommendation on funds to be considered for the 2022 work and an annual ongoing contribution.
  3. That the MAT Committee and the Town work to nail down a proposed location and engage local and neighboring stakeholders through 2022 to get entities on board with the development for the 2022/23 winter season.

- 5.9 Updates to the Fort Frances Airport Management Structure Modification Policy
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the amended policy titled Town Requirements when the Airport Management Structure is Modified be approved.

- 5.10 Renewal of Bearskin Annual Lease
- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:
- 1) That the lease agreements with Perimeter Airlines C/O EIC Shared Services be executed.
  - 2) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.

## **6. Administration and Finance Division:**

- 6.1 Councillor Brunetta Pier Diem
- approval of this Report will agree with the recommendation of the Administration and Finance Executive committee to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$320.00 as submitted by Councillor Wendy Brunetta for attendance at the ROMA Conference held virtually on January 24 and 25, 2022.
- The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

- 6.2 Councillor Behan Per Diem

- approval of this Report will agree with the recommendation of the Administration and Finance Executive committee to approve Schedule "F" Travel Statement- Mayor/Council Honorarium per diem in the total amount of \$80.00 as submitted by Councillor Michael Behan for attendance at the RRDMA Annual General Meeting held virtually on January 15, 2022.

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

- 6.3 Award of Tender 22-AF-01 for the supply and delivery of surveillance cameras  
- approval of this report will agree with the recommendation from the IT Manager to authorize the award of Tender 22-AF-01 for the supply and delivery of surveillance cameras to 407695 Ontario Ltd. o/a Sight & Sound at a cost of \$78,868.07 including the Town's portion of HST; and further that the Mayor and Clerk execute the Standard Form of Agreement with 407695 Ontario Ltd. o/a Sight & Sound

The motion will be presented as amended for Council's consideration at the Regular Council Meeting following this session.

- 6.4 To amend the Procedural By-Law relating to Electronic Participation  
- approval of this report will agree with the recommendation from the Municipal Clerk to amend the Procedural By-Law to provide broader provisions relating to electronic participation

The motion will be presented for Council's consideration at the Regular Council Meeting following this session.

## **7. Information:**

- 7.1 The following items were received. Council was provided an opportunity for clarification and questions relating to all information items.

Fort Frances Wastewater Treatment Facility January 2022 Monthly Report

- 7.2 Operations and Facilities Division - Public Works Area - Operations Statistics - January 2022

- 7.3 Sewer and Water Data for 2022

- 7.4 2022 Tonnage at the Landfill Site

- 7.5 Airport Statistics as of January 31, 2022

## **8. ADJOURNMENT**

- 8.1 The meeting adjourned at 6:22 p.m.

- 214 Hallikas - McTaggart THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED