

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 2

June 20, 2019

The meeting of Fort Frances Municipal Non-Profit Housing Corporation of the Town of Fort Frances was held in the Committee Room, Civic Centre on June 20, 2019 from Noon to 12:34 p.m.

PRESENT: G. McBride, Chairperson, C. Mallory, D. McTaggart, C. Gray, G. Beadle, Councillor W. Brunetta, Councillor A. Hallikas and K. Lawson, Board Secretary.

ALSO PRESENT: W. Tillbury, Finance Manager, S. Weir, Integrated Services Manager, F. Sinninghe, Financial Analyst - Rainy River District Social Services Administration Board; R. Gustafson, CPA, CA - Dunwoody Canada LLP.

#### **1. Call to Order**

#### **2. Approval of Agenda as presented.**

2.1 Session No. 2 dated June 20, 2019.

8/19 Mallory-McTaggart: THAT the June 20th, 2019 agenda as prepared be approved.

CARRIED

#### **3. Disclosure of pecuniary interest and the general nature thereof**

#### **4. Approval of Previous Minutes**

4.1 Session No. 1 dated March 14, 2019.

9/19 Mallory-McTaggart: THAT the minutes of the regular meeting dated March 14th, 2019 be approved as distributed.

CARRIED

#### **5. New Business**

5.1 Brief Overview of Roles of Rainy River District Social Services Administration Board Members as they relate to this Committee.

- Wendy Tilbury, Finance Manager, Sandra Weir, Integrated Services Manager and Fred Sinninghe, Financial Analyst RRDSSAB provided the Board with an overview of their responsibilities as it relates to the Board.

5.2 Presentation by BDO Canada LLP of 2018 Year End Audited Financial Statements. Rebecca Gustafson provided an overview of the 2018 Year End Audited Financial Statements.

10/19 Gray-McTaggart: THAT the presentation of the Fort Frances Municipal Non-Profit Housing Corporation Draft 2018 Audited Financial Statements by BDO Canada LLP be received.

CARRIED

11/19 Mallory-McTaggart: THAT the Fort Frances Municipal Non-Profit Housing Corporation Draft Consolidated Financial Statements for the year ended December 31, 2018 as prepared by BDO Canada LLP be hereby approved.

CARRIED

12/19 Mallory-McTaggart: THAT the Social Housing Annual Information Return for the year ending December 31, 2018 as prepared and recommended by Rainy River District Social

Services Administration Board and having been reviewed by the Fort Frances Municipal Non-Profit Housing Corporation Board, how hereby be approved for signing.

CARRIED

- 5.3 First and Second Quarter Financial Statements:  
- January 2019, February 2019, March 2019, April 2019 and May 2019 Income Statements.

- 13/19 Gray-McTaggart: THAT the financial statements for the months dated January 31st, 2019, February 28th, 2019, March 31st, 2019, April 30th, 2019 and May 31st, 2019 be approved as presented by Rainy River District Social Services Administration Board.
- CARRIED

**6. Standing Items**

- 6.1 Agenda Template.  
- reviewed.

- 7. Adjourn / Next Meeting Date - September 19, 2019**  
The meeting adjourned *sine die* at 12:34 p.m.

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President / Chairperson

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Secretary