

August 5, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 20-OF-09 – 2020 Zoom Camera Inspection of Storm Sewers

The Town of Fort Frances included funds in its operating budget in 2020 to continue a storm sewer inspection program to determine the condition of some of the storm sewer system within the Town of Fort Frances as part of the ongoing Asset Management Program.

Attached you will find a report from Adam Mitchell, Asset Management Coordinator recommending the award of Tender 20-OF-09 to Infratech Services for inspection services at a total cost of \$20,057.50 including HST. To remain under the Town's budget allocation of \$14,000.00 including HST, Administration would work with the contractor to adjust the units such that the inspection areas conform within the Town's budget allocation.

The matter was discussed at the Operations and Facilities Executive Committee and that committee recommends that the tender not be awarded in 2020 and inspections be deferred to 2021 or future years.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to not award Tender 20-OF-09.

July 24, 2020

Report To: Travis Rob, Manager of O&F

From: Adam Mitchell, Asset Management Coordinator

RE: Award of Tender 20-OF-09 – 2020 Storm Sewer Zoom Camera Inspection Project.

The Operations and Facilities department at The Town of Fort Frances plans to continue its initiative to provide condition assessments on its infrastructure. With some of the Towns storm sewer infrastructure exceeding its useful life (age based determined) monies were allocated to investigate areas of concerns within the 2020 budget. In June, a tender was released looking for viable firms that offered Zoom Camera Inspections. On July 15th all submitted proposals were opened publicly at the Town of Fort Frances Civic Centre where only one firm submitted a proposal.

The Proposal was submitted by Infratech Services of Sudbury Ontario. Following receipt of the proposal I reviewed all documents within the package to ensure that the service Infratech was proposing to provide meant the requirements of the tender. The results of my findings show that Infratech Services understand the requirements of the tender and have vast knowledge and experience in conducting zoom camera inspections of city storm sewers.

Infratech cost breakdown is shown in the table below.

Item	Total
(De)Mobilization/Collection Costs:	\$ 5,000.00
Zoom Camera Inspection Costs:	\$ 12,750.00
HST	\$ 2,307.50
Grand Total	\$ 20,057.50

This price exceeds the amount allocated in the budget for this year's project. As outlined in the tender document, we will be reducing the scope of the project to remain on budget.

Infratech Services did not specify a schedule in the fax copy of the proposal I received however I have no concerns about having the work completed within the construction season.

It is important to note that this was a joint tender project with the Town of Sioux Lookout. They have reviewed the submitted proposal and will be moving forward.

I recommend that the contract for the 2020 Zoom Camera Inspection of Storm Sewer be awarded to Infratech Services.

Respectfully Submitted



Adam Mitchell, P.Eng
Asset Management Coordinator