

		Chamber of Commerce Representative Annely Armstrong	P
Ted Debenetti - Co-Chair A Buck or Two	A	RRFDC - Geoff Gillon	A
George Emes IPC Securities	P	John Albanese - Town Councilor Town of Fort Frances	P
Richard Boileau McTaggart's	A	Shelley Wepruk Secretary	P
Mario Therese Motke Pharmisave	A		
Pat Gartshore Gartish's	A		
Doug Anderson Betty's	A		
Mike Tullio Niryana Spa	A		

## 1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

George Emes – Chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## 2. Approval of Minutes

### B.I.A Board of Management Meeting – 10 October , 2012

Copies of the minutes from the 10 October, 2012 Board of Management Meeting were circulated for review and approval. The following motion was made;

**Motion #1      John Albanese/Richard Boileau**

TO accept the minutes presented of the 10 October, 2012 Regular Board of Management Meeting as presented.  
Also to ratify all motions made on that date.

**No against or abstentions**

**CARRIED**



### **3. Accounts Payable & Financial Report**

Accounts payable for November were circulated for review.

**Motion # 2 Richard Boileau/Annely Armstrong**

To accept the total payable dated September for payment in the amount of \$1,022.07

No against or abstentions

All in agreement - **CARRIED**

### **4. BUSINESS ARISING FROM THE MINUTES**

**Finance and Administration Committee** – George gave an indepth report on the financial statements to date and explained what our monies have been spent on and how much is left in our budget, including the amount that should be surplus at years end.

**Promotions Committee** – Richard talked to all businesses about the upcoming promotions for Christmas. He gave every business a list of the promotions and hopefully more businesses will participate. He advised that there was a positive feeling towards “Girl’s night Out” amongst those who did participate.

Richard also gave Shelley a list of all upcoming hockey tournaments to be emailed to our general membership so they can plan their promotions accordingly. George suggested having something ready for grab bags at each business so they are ready for visiting groups. It was suggested getting something set up at UPS so they can insert who is participating and UPS can do promo gift certificates. It was decided that we need to concentrate of promotions for the ‘A’ teams and lower as they are the group that shop when on tournaments.

We need to work more closely with the Chamber of Commerce on our promotions.

All promotions are set until Christmas and will start working on new promotions for hockey, etc. in the new year.

Shelley has volunteered to sit on the Promotions Committee.

The Board of Management is working on developing a “MISSION STATEMENT” for the BIA.

**Maintenance Committee** – Bird houses have been bought but will not be put up until next spring. The committee has bought 5 or 6 birdhouses for starters. The idea is to have one on every tree in the BIA blocks. The committee is going to speak to the Senior Centre about having them build the remaining birdhouses as perhaps a contest. We could then advertise that they were built by our local seniors to help

attract people downtown to view them. It was suggested talking to Henry Miller and perhaps incorporate the Sportsman's Club as we have to know what kind of houses to have built.

Snoflakes are being put up right now, as the meeting is in progress.

Shelley is to take donuts and thank you card over to parks & public utilities thanking them for their Much appreciated work in keeping our flowers beautiful all summer as well as the efficient way they got our snoflakes up this year.

**AGM MEETING** – The next AGM will be held at our December meeting. Letters have been sent out to all building owners as well as merchants 30 days in advance of the meeting. A copy of the newsletter (which Kim set up) accompanied the letter to keep people informed of what the BIA is doing. The main purpose of the AGM is to reduce the number of seats necessary on the board as well as attracting new board members.

**NEW BUSINESS** – Melony Kozik is now open in the Sunset Nutrition location. Cards of welcome will be delivered to both her and "Skynail" the other new business downtown.

## **5. Closing & Setting of Next Board Meeting**

The next meeting date will be 12 December, 2012 @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:55 a.m.

**Motion #4 John Albanese**