

Operations & Facilities Executive Committee

Minutes of Meeting

Date: Wednesday, June 18, 2014 Session No. 80



A meeting of the Operations & Facilities Executive Committee was held in the Council Chambers on Wednesday, June 18th, 2014 from 7:35 a.m. to 8:55 a.m.

Committee Members Present: Rick Wiedenhoeft, Chair, Ken Perry, Paul Ryan, Mark McCaig, CAO, and Doug Brown. Guest: Travis Rob

Also Present: Mayor Roy Avis

1. Call to Order 7:35 a.m.
2. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items. None
3. Non-agenda items: None
- 4) Agenda items considered at this meeting:
 - 1) Approve the minutes of the meeting of this Committee on June 4, 2014 – the minutes were approved as circulated.
 - 2) Review & Acceptance of 5 Year Energy Conservation & Demand Management Plan July 1st, 2014 to June 30, 2019 – the report was reviewed and will be forwarded to Council for approval.
 - 3) Request from the Rainy River Substance Abuse Prevention Team Organization to Utilize the Point Park on Saturday September 6, 2014 from 11:00 a.m. to 3:00 p.m. to host a Family Safety Day Event – the report was reviewed and will be forwarded to Council for approval.
 - 4) Mr. Fred Brown – Owner of 951 Sixth Street West – Requesting to Downward Adjust his March/April 2014 Water & Sanitary Sewer Invoice – the report was reviewed and will be forwarded to Council for approval.
 - 5) Request from Connie Kress of 1029 Portage Avenue to waive her water bill as a result of Utilizing a Temporary Water Service line (garden hose tap to garden hose tap of a Neighbouring home) – the administration report was reviewed where the following recommendations will be included in the report:
 - 1) That all residential water & sewer customers who utilized a temporary water service line connected to their abutting property owner will be given a 50% discount off the

water portion of the total water and sewer fee for the duration that the temporary water service line was utilized during the 2014 winter season.

- 2) In the case of Connie Kress her water bill will be reduced by \$55.06 based on the following calculations:

- $88 \text{ days} / 365 \text{ days} * (12 \text{ months} / \text{year} * \$38.06 / \text{month}) * 50\% = \55.06

The revised report will be forwarded to Council for approval.

- 6) Request from Jay & Kristi Albright to Purchase a portion of back lane between Riverview Drive and Thompson Street – the memo was reviewed and will be forwarded to the Planning and Development Executive Committee.
- 7) Award Tender 14-OF-07 Surface Treatment of Roadways at Various Locations within the Town of Fort Frances – the report was reviewed and will be forwarded to Council for approval.
- 8) Vastimaki Consulting Service & Saulteaux Consulting & Engineering Request for Town's Geospatial Data in connection with being completed by Fort Frances Power Corporation (FFPC) – the report was reviewed and will be forwarded to Council for approval.
- 9) May 2014 Drinking Water Systems Monthly Summary Report – the monthly summary report for May 2014 was reviewed and will be forwarded to Council for approval.
- 10) Causeway Insurance Sanitary Sewer Service Line – the email from Doug Herr was reviewed where the Town will investigate the possibility of installing a clean out access point on an exterior wall of the Rainy Lake Hotel to avoid gaining access through the building.
- 11) CN Rail – Re: Letter from Terry Parks – the committee was informed that an email was forwarded to CNR staff on June 9, 2014 where Track Supervisor David Nichols phoned back to discuss the ROW. Sent an email to CNR Public Affairs Department with no response to date.
- 12) Operations & Facilities Division – Environmental Area – Operations Statistics – May 2014 – the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 13) Fort Frances Wastewater Treatment Facility May 2014 Monthly Report – the OCWA monthly wastewater report was reviewed and will be forwarded to Council as information only. No action required.
- 14) Aircraft Landings 2014 – as of May 31, 2014 – the Airport Statistics as of May 31, 2014 were reviewed and will be forwarded to Council as information only. No action required.
- 15) Sewer & Water Data for 2014 updated June 1st, 2014 – the spreadsheet was reviewed and

will be forwarded to Council as information only. No action required.

- 16) 2014 Tonnage at the Landfill Site – as of May 31, 2014 – the May 2014 Landfill Site Statistics were reviewed and will be forwarded to Council as information only. No action required.

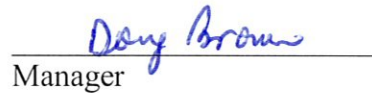
5. Non-Agenda Items: None

6. Resolutions: None

Adjourned at 8:55 a.m.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager